



Agenda

Corporation of the Town of Kirkland Lake
Regular Meeting of Council
Council Chambers, Town Hall
April 7, 2020
4:40 p.m.

1. **Call to Order and Moment of Silence**

2. **Approval of the Agenda**

BE IT RESOLVED THAT the Agenda for the Regular Meeting of Council held on April 7, 2020 beginning at 4:40PM be approved as circulated to all Members of Council

3. **Declaration of Pecuniary Interest**

4. **Petitions and Delegations**

5. **Acceptance of Minutes and Recommendations**

BE IT RESOLVED THAT Council approve the minutes of the following meetings:

- *Minutes of the Emergency Meeting of Council held March 24, 2020*
- *Minutes of the Special Meeting of Council held March 24, 2020*
- *Minutes of the Special Meeting of Council held March 31, 2020*

6. **Reports of Municipal Officers and Communications**

6.1 **Influenza and Virus Pandemic Planning Policy**
Claudette Pullen, Interim Manager of Human Resources

BE IT RESOLVED THAT the Influenza and Virus Pandemic Planning Policy be approved as presented effective April 7, 2020.

6.2 **Spring and Fall Waste Management Clean Up Events**
Ashley Bilodeau, Manager of Planning and Land Development

BE IT RESOLVED THAT Report Number 2020-DEV-002 entitled "**Spring and Fall Waste Management Clean Up Events**", be received, and

THAT Council approves May 4th to May 17th as Spring Clean Up Week and authorizes free tipping at the landfill site for residential taxpayers only,

THAT Council designates September 28th to October 4th as Fall Clean Up Week and authorizes free tipping at the landfill site for residential taxpayers only,

THAT Council designates the Public Works Department parking lot on Dunfield Road as the local waste electronics drop-off point during Spring and Fall Clean Up events, and

PLEASE NOTE: All items on this Agenda are for Council's consideration and will be voted on at the meeting.

THAT staff be directed to present a Report to Council in Q4 of 2020 analyzing the cost benefit analysis of free spring and fall clean up events and the impact on community and property standards in the future.

6.3 Municipal By-Law Enforcement during COVID-19
Ashley Bilodeau, Manager of Planning and Land Development

BE IT RESOLVED THAT Report Number 2020-DEV-005 entitled “Municipal By-law Enforcement during COVID-19”, be received; and

THAT a By-law be presented to Council to appoint Daniela Gagnon and Katrina Fillion as Municipal By-law Enforcement Officers for the Town of Kirkland Lake.

6.4 Enbridge Gas Inc. - Request for Maintenance Dig Agreement North of Swastika
Ashley Bilodeau, Manager of Planning and Land Development

BE IT RESOLVED THAT Report Number 2020-DEV-006 entitled “Enbridge Gas Inc. - Request for Maintenance Dig Agreement North of Swastika”, be received, and

THAT staff be directed to present a By-law to Council to authorize the Mayor and Clerk to sign a Maintenance Dig Agreement with Enbridge Gas Inc.

6.5 Proposed Parking By-law Amendments
Ashley Bilodeau, Manager of Planning and Land Development

BE IT RESOLVED THAT Report Number 2020-DEV-008 entitled “Proposed Parking By-law Amendments”, be received, and

THAT staff be directed to prepare and present a By-law to Council to amend the Parking By-law Number 15-017 to:

- 1. Add language pertaining to Municipal Parking Lots, to reduce time restrictions during winter months and regulate the parking of recreational vehicles in Municipal Parking Lots; and*
- 2. Eliminate parking restrictions on the North Side of Government Road from the old Service Ontario building driveway to the Dental House driveway.*

6.6 Introduction of School Safety Zones and Review of Community Safety Zones
Ashley Bilodeau, Manager of Planning and Land Development

BE IT RESOLVED THAT Report Number 2020-DEV-009 entitled “Introduction of School Safety Zones and Review of Community Safety Zones”, be received, and

THAT staff be directed to conduct public consultations to assess the applicability of the existing Community Safety Zones and the need for future Community Safety Zones.

6.7 Request from Legion to Waive Tipping Fees
Ashley Bilodeau, Manager of Planning and Land Development

BE IT RESOLVED THAT Report Number 2020-DEV-010 entitled “**Request from the Royal Canadian Legion Branch 87 to Waive Tipping Fees**”, be received, and

THAT Council for the Corporation of the Town of Kirkland Lake authorizes staff to be directed to waive 30% of the tipping fees for the Royal Canadian Legion Branch 87 to dispose of three (3) containers from the clean-up of Branch 87 until June 30th, 2020.

7. Consideration of Notices of Motion

8. Introduction, Reading and Consideration of Bylaws

Bylaw 20-036 Being a bylaw to amend by-law 15-017 being a bylaw to regulate parking in the Town of Kirkland Lake

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-036, being a bylaw to amend by-law 15-017 being a bylaw to regulate parking in the Town of Kirkland Lake

Bylaw 20-037 Being a bylaw to amend by-law 20-002 being a bylaw to provide for interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1 percent per month

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-037, being a bylaw to amend by-law 20-002 being a bylaw to provide for interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1 percent per month

Bylaw 20-038 Being a bylaw to appoint Municipal Law Enforcement Officers for the purpose of enforcing bylaws in the Town of Kirkland Lake

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-038, being a bylaw to appoint Municipal Law Enforcement Officers for the purpose of enforcing bylaws in the Town of Kirkland Lake

9. **Questions from Council to Staff**

10. **Notice(s) of Motion**

11. **Councillor's Reports**

12. **Additional Information**

13. **Closed Session**

BE IT RESOLVED THAT Council move into an In-Camera meeting pursuant to Section 239(2) to discuss 3 land disposition matters.

13.1 Minutes of the In-Camera Meeting of Council held March 24, 2020

13.2 Request to Lease a Portion of Land adjacent to 35 Premier Avenue East
Ashley Bilodeau, Manager of Planning and Land Development

13.3 Request to Lease 51 and 53 Prospect Avenue
Ashley Bilodeau, Manager of Planning and Land Development

13.4 Request to Purchase 65 Government Road West
Ashley Bilodeau, Manager of Planning and Land Development

BE IT RESOLVED THAT Council rise from the April 7, 2020 In-Camera Meeting of Council.

14. **Matters from Closed Session**

15. **Confirmation Bylaw**

Bylaw 20-039 Being a bylaw to confirm the proceedings of Council at its meeting held
April 7, 2020

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-039, being a bylaw to confirm the proceedings of Council at its meeting held April 7, 2020.

16. **Adjournment**

BE IT RESOLVED THAT Council adjourn the April 7, 2020 Regular Meeting of Council



Minutes

Corporation of the Town of Kirkland Lake
Meeting of Council
Council Chambers, Town Hall
March 24, 2020
4:56 p.m.

Attendance – Electronically

Mayor: Pat Kiely
Councillors: Rick Owen
Stacy Wight
Patrick Adams
Dennis Perrier
Eugene Ivanov
Casey Owens
Staff: Chief Administrative Officer: Ric McGee
Municipal Clerk: Meagan Elliott
Finance Manager/Treasurer: Keith Gorman
Director of Planning and Land Development: Ashley Bilodeau
Director of Community Services: Bonnie Sackrider
General Manager of Public Works: Michel Riberdy
Director of Care: Nancy Loach
Interim Manager of Human Resources: Claudette Pullen
Fire Chief: Rob Adair

Moment of Silence

Mayor Pat Kiely requested a moment of silence.

Approval of the Agenda

Moved by: Casey Owens
Seconded by: Dennis Perrier

BE IT RESOLVED THAT the Agenda for the Emergency Meeting of Council held on March 24, 2020 beginning at 4:56 PM be approved as circulated to all Members of Council and,

THAT Council for the Corporation of the Town of Kirkland Lake hereby waives notice in accordance with Section 13 of By-law Number 15-075 and agrees to meet for the purpose of amending the Procedural By-law to permit members to participate in meetings using electronic media during a Declared Emergency.

CARRIED

Declaration of Pecuniary Interest

Mayor Pat Kiely requested those present to declare any pecuniary interest with matters appearing on the agenda. None Declared.

Petitions and Delegations

There were no petitions or delegations appearing before Council.

Acceptance of Minutes and Recommendations

There were no minutes to be accepted by Council.

Motions Arising from Reports of Municipal Officers and Communications

- 6.1 Procedural By-law Amendment – Permit Electronic Meetings during a Declared
Emergency
Ric McGee, CAO

Moved by: Rick Owen
Seconded by: Eugene Ivanov

BE IT RESOLVED THAT Memorandum Number 2020-CAO-001 entitled “**Procedural By-law Amendment – Permit Electronic Meetings during a Declared Emergency**”, be received,

THAT Council for the Corporation of the Town of Kirkland Lake hereby resolves that notice is hereby given to amend the Procedural By-law to permit Meetings to be conducted electronically during a Declared Emergency in accordance with the Municipal Act,

THAT Council for the Corporation of the Town of Kirkland Lake in accordance with Bill 187, hereby authorizes staff to prepare amendments to By-law Number 15-075, **Being a By-Law to Regulate the Procedures of the Council of the Corporation of the Town of Kirkland Lake** to incorporate the use of electronic media for conducting meetings, and

THAT a By-law to amend By-law Number 15-075 be presented to Council for approval.

CARRIED

Introduction, Reading and Consideration of Bylaws

Moved by: Patrick Adams
Seconded by: Dennis Perrier

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-034, being a bylaw to Amend By-law Number 15-075 **Being a By-law to Regulate the Procedures of the Council of the Corporation of the Town of Kirkland Lake**

CARRIED

Questions from Council to Staff

There were no questions from Council submitted for this meeting.

Notice(s) of Motion

There were no notices of motions submitted for this meeting.

Councillor Reports

No items to report at this time.

Additional Information

No items.

Closed Session

No In-Camera session.

Matters Arising from Closed Session

No In-Camera session.

Confirmation Bylaw

Moved by: Casey Owens
Seconded: Patrick Adams

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-035, being a bylaw to confirm the proceedings of Council at its Emergency Meeting held March 24, 2020.

CARRIED

Adjournment

Moved by: Eugene Ivanov
Seconded by: Dennis Perrier

BE IT RESOLVED THAT Council adjourn the March 24, 2020 Emergency Meeting of Council.

CARRIED

The meeting adjourned at: 5:02 pm

Pat Kiely, Mayor

Meagan Elliott, Clerk



Minutes

Corporation of the Town of Kirkland Lake
Meeting of Council
Council Chambers, Town Hall
March 24, 2020
5:05 p.m.

Attendance – Electronically

Mayor: Pat Kiely
Councillors: Rick Owen
Stacy Wight
Patrick Adams
Dennis Perrier
Eugene Ivanov
Casey Owens
Staff: Chief Administrative Officer: Ric McGee
Municipal Clerk: Meagan Elliott
Finance Manager/Treasurer: Keith Gorman
Director of Planning and Land Development: Ashley Bilodeau
Director of Community Services: Bonnie Sackrider
General Manager of Public Works: Michel Riberdy
Director of Care: Nancy Loach
Interim Manager of Human Resources: Claudette Pullen
Fire Chief: Rob Adair

Moment of Silence

Mayor Pat Kiely requested a moment of silence.

Approval of the Agenda

Moved by: Stacy Wight
Seconded by: Dennis Perrier

BE IT RESOLVED THAT Council approves the Agenda for its Special Meeting of March 24, 2020 as presented.

CARRIED.

Declaration of Pecuniary Interest

Mayor Pat Kiely requested those present to declare any pecuniary interest with matters appearing on the agenda. None Declared.

Petitions and Delegations

No petitions or delegations received.

Acceptance of Minutes and Recommendations

Moved by: Rick Owen
Seconded by: Patrick Adams

BE IT RESOLVED THAT Council approve the minutes of the following meetings:

- Minutes of the Regular Meeting of Council held March 3, 2020

CARRIED.

Motions Arising from Reports of Municipal Officers and Communications

- 6.1 Service Review Update
Scott McDowell, Facility Administrator

Moved by: Eugene Ivanov
Seconded by: Dennis Perrier

BE IT RESOLVED THAT Memorandum Number 2020-ED-001 entitled “Heritage North Service Review – Update”, be received.

CARRIED.

- 6.2 Recreation Complex Services - Statutory Holidays
Bonnie Sackrider, Director of Community Services

Moved by: Patrick Adams
Seconded by: Casey Owens

BE IT RESOLVED THAT Report Number 2020-CS-001 entitled “Recreation Complex Services - Statutory Holidays”, be received, and

THAT staff be directed to ensure that the necessary funds are included in the 2020 Proposed Operating Budget to facilitate business continuity at the Recreation Complex on statutory holidays in 2020.

CARRIED.

- 6.3 Community Complex Lobby Advertising
Bonnie Sackrider, Director of Community Services

Moved by: Dennis Perrier
Seconded by: Stacy Wight

BE IT RESOLVED THAT Report Number 2020-CS-002 entitled “Community Complex Lobby Advertising”, be received, and

THAT council approve an extension of the current agreement with Futuresign Multimedia Displays for one year, and

THAT Council direct staff to investigate options for keeping the service in-house and bring a report back to Council by the first meeting of October 2020.

CARRIED.

6.4 2019 Summary of Remuneration and Expenses of Elected Officials
Keith Gorman, Treasurer

Moved by: Rick Owen
Seconded by: Eugene Ivanov

BE IT RESOLVED THAT Report Number 2020-FIN-001 entitled “2019 Summary of Remuneration and Expenses of Elected Officials”, be received, and

THAT Council direct staff to remove the miscellaneous expenses.

CARRIED.

6.5 Vesting Properties: Tax Sale of Wednesday, November 6, 2019
Ryan Dagelman, Tax Collector

Moved by: Patrick Adams
Seconded by: Dennis Perrier

BE IT RESOLVED THAT Report Number 2020-FIN-002 entitled “Vesting Properties: Tax Sale of Wednesday, November 6, 2019, be received, and

THAT Council for the Corporation of the Town of Kirkland Lake vest the following unsold tax sale properties with the Municipality:

3 McKelvie Avenue,
0 Swastika Avenue,
0 Folger Street,
61 Brant Street,
1 Government Road East,
2 Premier Avenue East, and

THAT Council hereby directs staff to write-off the taxes for these properties and take ownership of these properties, and

THAT these properties be declared surplus to the needs of the Municipality and advertised for sale.

CARRIED.

6.6 Write Off Uncollectible Taxes: Tax Sale of Wednesday, November 6, 2019
Ryan Dagelman, Tax Collector

Moved by: Stacy Wight
Seconded by: Casey Owens

BE IT RESOLVED THAT Report Number 2020-FIN-003 entitled “Write-off Uncollectible Taxes: Tax Sale of Wednesday, November 6, 2019”, be received, and

THAT Council for the Corporation of the Town of Kirkland Lake write off outstanding tax liabilities the following unsold tax sale properties with the municipality:

Roll Number 5468 000 016 26000 0000 / 695 Government Road West, and

THAT Council hereby directs staff to write-off the taxes for these properties and future years until such time that the property sells.

CARRIED.

6.7 Municipal Modernization Program Funding Approval
Keith Gorman, Treasurer

Moved by: Eugene Ivanov
Seconded by: Patrick Adams

BE IT RESOLVED THAT Report Number 2020-FIN-004 entitled “Municipal Modernization Program Funding Approval” be received, and

THAT Council directs staff to present a By-law to Council to authorize the Town of Kirkland Lake to enter into the Transfer Payment Agreement with the Ministry of Municipal Affairs and Housing for a total of \$117,024.00 to complete the Service Delivery Review Project, and

THAT staff be directed to prepare and release a Request for Proposals for the provision of services to complete a Service Delivery Review in accordance with the conditions stipulated within the Transfer Payment Agreement from the Province of Ontario.

CARRIED.

6.8 Kirkland Lake Drinking Water System – 2019 Annual / Summary Report
Michel Riberdy, Manager of Public Works

Moved by: Casey Owens
Seconded by: Dennis Perrier

BE IT RESOLVED THAT Report Number 2020-PW-001 entitled “Kirkland Lake Drinking Water System – 2019 Annual / Summary Report”, be received, and

THAT Council for the Corporation of the Town of Kirkland Lake hereby accepts the Kirkland Lake Drinking Water System – 2019 Annual / Summary Report as presented, and

THAT staff be directed to upload the Kirkland Lake Drinking Water System – 2019 Annual / Summary Report to the Town’s website.

CARRIED.

6.9 Kinross Pond Trail Winter Maintenance
Michel Riberdy, Manager of Public Works

Moved by: Stacy Wight
 Seconded by: Rick Owen

BE IT RESOLVED THAT Report Number 2020-PW-002 entitled “Kinross Pond Trail Winter Maintenance”, be received, and

THAT staff be directed to maintain the Kinross Pond Trail as an unmaintained trail during the winter months.

CARRIED.

6.10 Proposed Parking Modifications
Ashley Bilodeau, Manager of Planning and Land Development

Moved by: Stacy Wight
 Seconded by: Dennis Perrier

BE IT RESOLVED THAT Report Number 2020-DEV-001 entitled “Proposed Parking Modifications”, be received.

CARRIED.

Moved by: Stacy Wight
 Seconded by: Casey Owens

THAT staff be directed to prepare and present a By-law to Council addressing the following modification to the Parking By-law:

1. Removal of parking restrictions on the south side of Government Road, pending increase to budget to include snow removal as suggested in this report.

Mayor Pat Kiley requested a recorded vote:

COUNCILLORS	YEA	NAY
Patrick Adams	X	
Eugene Ivanov	X	
Rick Owen		X
Casey Owens		X
Dennis Perrier	X	
Stacy Wight		X
MAYOR		
Pat Kiely	X	

CARRIED.

6.11 Inquiry Report from the Integrity Commissioner
Meagan Elliott, Clerk

Moved by: Rick Owen
Seconded by: Eugene Ivanov

BE IT RESOLVED THAT the Inquiry Report dated February 19, 2020 from E4M be received, and **THAT** Council Receive leadership as well as team building training.

CARRIED.

6.12 COVID:19 Update
Ric McGee, CAO

Moved by: Casey Owens
Seconded by: Dennis Perrier

BE IT RESOLVED THAT the verbal report on COVID:19 Update be received, and

THAT Council direct staff to bring forth a report to consider tax payer relief options at a special meeting of Council on Tuesday, March 31st, 2020, and

THAT Council direct staff to develop a pandemic policy.

CARRIED.

6.13 Comfort Street Pumping Station – 140HP Standby Sewage Pump
Michel Riberdy, Manager of Public Works

Moved by: Stacy Wight
Seconded by: Dennis Perrier

BE IT RESOLVED THAT Report Number 2020-PW-003 entitled “Comfort Street Pumping Station – 140HP Standby Sewage Pump”, be received,

THAT staff be directed to proceed with **Option 2 – N Impeller** for the repairs of the 140HP Standby Sewage Pump as provided for in the cost estimate from Xylem Water Solutions’, and

THAT the monies in the amount of \$38,821.00 plus a 10% contingency not to exceed \$42,703.10 required to fund these repairs be allocated from the Wastewater Capital Projects Reserve Fund.

CARRIED.

Introduction, Reading and Consideration of Bylaws

Moved by: Patrick Adams
Seconded by: Dennis Perrier

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-028, being a bylaw to Authorize the Corporation of the Town of Kirkland Lake to enter into an Agreement with the United Steelworkers Local 2020.

CARRIED.

Moved by: Stacy Wight
Seconded by: Casey Owens

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-029, being a bylaw to Authorize the Mayor and Clerk to Execute a Contract for the Zoning By-Law Update.

CARRIED.

Moved by: Eugene Ivanov
Seconded by: Patrick Adams

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-030, being a bylaw to Authorize the Mayor and Clerk to Execute a Transfer Payment Agreement with the Ministry of Municipal Affairs and Housing for the Municipal Modernization Program.

CARRIED.

Moved by: Rick Owen
Seconded by: Dennis Perrier

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-031, being a bylaw to Execute Documents Related to the Sale of a Property Located at 40 Swastika Avenue to Tyler Letellier.

CARRIED.

Moved by: Stacy Wight
Seconded by: Patrick Adams

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-032, being a bylaw to Amend Bylaw 19-033 Being a Bylaw that Authorized Mayor and Clerk to Execute an Agreement with FEDNOR for Northern Development Program Funding for Expansion of Municipal Services Adjacent to the Industrial Park.

CARRIED.

Questions from Council to Staff

No questions submitted.

Notice(s) of Motion

There were no notices of motions presented before Council.

Councillor Reports

Members of Council commented on their activities over the past weeks.

Additional Information

Moved by: Eugene Ivanov
Seconded by: Dennis Perrier

BE IT RESOLVED THAT the correspondence from the Ministry of Energy be received. **CARRIED.**

Moved by: Stacy Wight
Seconded by: Rick Owen

BE IT RESOLVED THAT the correspondence from the Minister of the Environment be received. **CARRIED.**

Closed Session

Moved by: Casey Owens
Seconded by: Dennis Perrier

BE IT RESOLVED THAT Council move into an In-Camera meeting pursuant to Section 239(2) to discuss 4 employee negotiation items, 1 proposed land disposition, and 1 matter relating to an identifiable individual. **CARRIED.**

Matters Arising from Closed Session

No items at this time.

Confirmation Bylaw

Moved by: Stacy Wight
Seconded by: Patrick Adams

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-033, being a bylaw to confirm the proceedings of Council at its meeting held March 24, 2020.

CARRIED.

Adjournment

Moved by: Eugene Ivanov
Seconded by: Dennis Perrier

BE IT RESOLVED THAT Council adjourn the March 24, 2020 Special Meeting of Council.

CARRIED.

The meeting adjourned at: 8:20 pm

Pat Kiely, Mayor

Meagan Elliott, Clerk



Minutes

Corporation of the Town of Kirkland Lake
Special Meeting of Council
Council Chambers, Town Hall
March 31, 2020
4:40 p.m.

Attendance – Electronically

Mayor: Pat Kiely
Councillors: Rick Owen
Stacy Wight
Patrick Adams
Dennis Perrier
Eugene Ivanov
Casey Owens
Staff: Chief Administrative Officer: Ric McGee
Municipal Clerk: Meagan Elliott
Finance Manager/Treasurer: Keith Gorman
Director of Planning and Land Development: Ashley Bilodeau
Director of Community Services: Bonnie Sackrider
General Manager of Public Works: Michel Riberdy
Director of Care: Nancy Loach
Fire Chief: Rob Adair
Deputy Treasurer: Peter Georgeoff
Tax Collector: Ryan Dagelman

Call to Order and Moment of Silence

Mayor Pat Kiely requested a moment of silence.

Approval of the Agenda

Moved by: Stacy Wight
Seconded by: Dennis Perrier

BE IT RESOLVED THAT the Agenda for the Special Meeting of Council held on March 31, 2020 beginning at 4:40PM be approved as circulated to all Members of Council

CARRIED

Declaration of Pecuniary Interest

Mayor Pat Kiely requested those present to declare any pecuniary interest with matters appearing on the agenda. None Declared.

Petitions and Delegations

There were no petitions or delegations appearing before Council.

Acceptance of Minutes and Recommendations

There were no minutes to be accepted by Council.

Reports of Municipal Officers and Communications

6.1 Tax & Ratepayer Relief - COVID-19
Keith Gorman, Treasurer

Moved by: Patrick Adams
Seconded by: Rick Owen

BE IT RESOLVED THAT Report Number 2020-FIN-005 entitled “**Tax & Ratepayer Relief - COVID-19**” be received,

THAT staff be directed to present a By-law to Council to authorize the Town of Kirkland Lake to waive the penalties and interests associated with late payments on the second installment (due April 9th, 2020) of the 2020 Interim Tax Levy until June 30, 2020.

CARRIED

Consideration of Notices of Motion

No motions to consider.

Introduction, Reading and Consideration of Bylaws

No Bylaws to consider.

Questions from Council to Staff

No questions submitted.

Notice(s) of Motion

No notices of motion submitted.

Councillor’s Reports

Nothing to report.

Additional Information

No additional information.

Closed Session

No In-Camera session.

Matters from Closed Session

No In-Camera session.

Confirmation Bylaw


No confirmation bylaw.

Adjournment

Moved by: Casey Owens
Seconded by: Eugene Ivanov

BE IT RESOLVED THAT Council adjourn the March 31, 2020 Special Meeting of Council.

CARRIED

TOWN OF KIRKLAND LAKE	POLICY	
SECTION: ALL MUNICIPAL EMPLOYEES	SUBJECT: INFLUENZA and VIRUS PANDEMIC PLANNING POLICY	Pg. 1 of 3
		DATE: April 07, 2020

Purpose

Corporation of the Town of Kirkland Lake has adopted this policy to ensure the ongoing health and safety of our employees, and to ensure business continuity in the event of an influenza pandemic.

Pandemic Periods and Phases

For help with response planning at Corporation of the Town of Kirkland Lake, please refer to the table of pandemic periods and phases (Table 1). These guidelines have been sourced from the [World Health Organization](http://www.who.int) (WHO).

Table 1- Pandemic Periods and Phases

Period	Description
Inter-pandemic Phase	Time between pandemics
Level 1 - Alert	New virus has been identified in humans. Increased vigilance is required
Level 2 - Pandemic	Global spread of human influenza
Level 3 - Transition	Global risk has reduced. Movement towards recovery actions
Post-pandemic Period	Return to inter-pandemic period

Suggested Actions

Inter-pandemic Phase

- Review existing business continuity plans and/or develop pandemic-specific procedures as appropriate.
- Identify ways to promote prevention and identify ways to minimize staff, customer and visitor exposure and illness.
- Establish how essential messages can be communicated across Corporation of the Town of Kirkland Lake.
- Establish mechanisms for alerting staff to a change in pandemic status.
- Establish procedures and triggers for escalating a response.

Alert Phase

- Inform staff of the change in pandemic status.
- Activate illness minimization and prevention plans/activities.
- Initiate pandemic information communication.
- Review and update business continuity plans.

Pandemic Phase

- Inform staff of the change in pandemic status.
- Take necessary actions to minimize the introduction and/or spread of influenza.
- Initiate essential business continuity measures where needed, and review and implement emergency-management process.
- Review impact assessment, updating as needed.
- Identify specific action required and set response objective.
- Determine any work activities or departments where work can be performed from home, or where the office can be temporarily closed.
- Maintain strong lines of communications with staff to promote confidence in the workplace response activities.
- Use the established process for staff members who are not, or are no longer sick, to return to work.

Post-pandemic Period

- Review and update risk and impact assessments.
- Establish criteria and process for agreeing to return to business normal.
- Activate process for communicating business-normal status to staff, customers, and visitors.
- Manage return to business-normal status.
- Activate debrief process(es).
- Update pandemic plans as appropriate.
- Update Emergency Response Plan and various business-continuity plans as appropriate.

Action Plan for Maintaining Essential Service/Activity

An action plan for each essential service/activity should be documented during the planning process.

The Corporation of the Town of Kirkland Lake action plan shall include the following:

1. Essential services and/or activities that must be performed to ensure the ongoing success of the organization.
2. Identification of key staff members needed to perform essential services / activities and implement the action plan.
3. Triggers for activating the Pandemic Planning business continuity plan.
4. Identify employees that possess varied skill-sets and will be able to perform a variety of duties where needed.
5. A planned strategy for communicating with staff, business partners and customers/community.
6. Employee absence management procedures.
7. Business reporting requirements.
8. An identified chain of command for decision making processes.
9. Contact information for staff members.

Employee Absence Due to Pandemic Influenza

Corporation of the Town of Kirkland Lake recognizes that in the event of a federally, provincially or locally declared Influenza Pandemic, the current sick leave policy may not address the needs of The Corporation of the Town of Kirkland Lake employees.

It is imperative that a staff member who has been diagnosed with Pandemic Influenza, or has been exposed to Pandemic Influenza because a member of their household has been diagnosed with Pandemic Influenza, stay at home rather than come to work and potentially infect other staff members.

1. Corporation of the Town of Kirkland Lake shall provide paid sick leave for staff members diagnosed with Pandemic Influenza.
2. Additional sick leave will be provided as needed.
3. Staff members that require sick leave in excess of 4 consecutive days shall be required to provide appropriate medical documentation.

Approved By: Council

Date: April 07, 2020



REPORT TO COUNCIL	
Meeting Date: 4/7/2020	Report Number: 2020-DEV-002
Decision Requested: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Direction Only	Priority: <input checked="" type="checkbox"/> High <input type="checkbox"/> Low
	Type of Meeting: <input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed
Presented by: Richard Charbonneau	Department: Development Services

Report Title

Spring and Fall Waste Management Clean Up Events

Recommendations

BE IT RESOLVED THAT Report Number 2020-DEV-002 entitled “**Spring and Fall Waste Management Clean Up Events**”, be received, and

THAT Council approves May 4th to May 17th as Spring Clean Up Week and authorizes free tipping at the landfill site for residential taxpayers only,

THAT Council designates September 28th to October 4th as Fall Clean Up Week and authorizes free tipping at the landfill site for residential taxpayers only,

THAT Council designates the Public Works Department parking lot on Dunfield Road as the local waste electronics drop-off point during Spring and Fall Clean Up events, and

THAT staff be directed to present a Report to Council in Q4 of 2020 analyzing the cost benefit analysis of free spring and fall clean up events and the impact on community and property standards in the future.

Background

To promote good maintenance standards throughout the Town, Spring and Fall Clean Up Events provide residents with an opportunity to dispose of waste from their property/households, equivalent to one pickup truck load (approximately 2 cubic meters) one time in the spring and one time in the fall, at no cost.

Conditions associated with this program include:

- The program is only applicable to residents of the Town of Kirkland Lake (Tipping Attendants have the right to request proof of residency).

- All appliances containing Freon are excluded from the Event and will be charged in accordance with the User Fee Schedule.

The Town has offered this program twice annually, since 2016. It has been very well received as an alternative to bulky curbside collection, which cost the Town approximately \$60,000. Last year, the Event was held during the second and third week of May, including two “half-day” Sundays. The event concluded on the Sunday of the long weekend in May. In the Fall, the Event was scheduled for the last week of September, going into October.

Budget Implications

There is a reduction in revenues associated with the lack of tipping fees and added costs associated with staff hours at the landfill site. The following table identifies the financial impact of hosting the Spring and Fall Events over the course of the last two years.

	Fall 2019	Spring 2019	Fall 2018	Spring 2018
Financial Impact	-\$9,913.75	-\$19,992.50	-\$13,874.63	-\$8,133.75

There are revenues associated with a local electronics bin. In 2018 and 2019, approximately \$350 was generated per Event.

It is important to note that by offering these Events, landfill capacity will be diminished with no revenues to offset operational costs and long term liabilities associated with the closure of the site. In an initiative to bring awareness of no cost Clean Up Events, staff will include them in the Quarterly Reports to Council on an ongoing basis.

Options / Discussions

Staff recommend that the program be implemented similar to last year, resulting in a Spring Clean Up Event from May 4th to May 17th and a Fall Clean Up Event from September 28th to October 4th.

It has been identified as part of the development of the Strategic Plan that the Spring and Fall Clean Up Events are areas where service level standards could be reduced as a cost reduction measure. Staff recommend that Council proceed with the 2020 Events and resolve that staff be directed to present a Report to Council in Q4 of 2020, analyzing the cost benefit analysis of free spring and fall clean up events and the impact on community and property standards in the future..

COVID CONSIDERATION

Staff anticipate that the COVID-19 Pandemic will continue to be of concern during this year’s Clean Up Events. Staff strongly believe this Event is of great benefit to the Town

of Kirkland Lake, and should continue to be held. Protective measures have been put in place for Tipping Fee Attendants, including Personal Protective Equipment and proper training during these extenuating circumstances. Staff also intend to restrict the number of vehicles accessing the landfill site at the same time, to ensure social distancing is maintained during the Event should the Pandemic remain in effect.

Other Departments Consulted and Affected

By-law Enforcement
Public Works
Recycling Coordinator
Landfill Contractor

Attachments

Attachment 1 - Year by Year Statistics and Proposed Landfill Hours

Attachment 1

Year-by-Year Statistics

Year	Spring Clean up Notices	Tires (units)	Waste Electronics (tonnes)	HMHW (metric tonnes)		Spring Municipal Hauled (cubic metres)	Spring Private (cubic metres)	Fall Private (cubic metres)
2009						4783.6	1182.5	0
2010						4472.0	1495.0	0
2011					19.08	5412.7	1505.0	900
2012	48	274			22.30	3049.5	2358.0	1313
2013	90				6.17	0	4965.0	1642
2014	76	741	11.29		21.97	4518.9	2515.0	1587
2015	73	332	8.91		-	3981.5	950.4	1138.5
2016	80	-	3.1		-	0	2533	1153
2017	79	-	4	15,300 L	1,010 Kg	0	2672	1560
2018	125	-	3.89		-	0	2055.5	1205
2019			6.21			0	2908.0	1442.0

Proposed Landfill Operation Hours during Spring Event:

Monday to Friday 8:00 am – 5:00 pm

Saturday 8:00 am – 5:00 pm

Additional Hours:

Sunday May 10th 8:00 am – 12:00 pm

Sunday May 17th 8:00 am – 12:00 pm

Proposed Landfill Operation Hours during Fall Event:

Monday to Friday 8:00 am – 5:00 pm

Saturday 8:00 am – 5:00 pm

Additional Hours:

Sunday September 27th 8:00 am – 12:00 pm

Sunday May 19th 8:00 am – 12:00 pm



REPORT TO COUNCIL	
Meeting Date: 4/7/2020	Report Number: 2020-DEV-005
Decision Requested: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Direction Only	Priority: <input checked="" type="checkbox"/> High <input type="checkbox"/> Low
	Type of <input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed Meeting:
Presented by: Ashley Bilodeau	Department: Development Services

Report Title

Municipal By-law Enforcement during COVID-19

Recommendations

BE IT RESOLVED THAT Report Number 2020-DEV-005 entitled “**Municipal By-law Enforcement during COVID-19**”, be received; and

THAT a By-law be presented to Council to appoint Daniela Gagnon and Katrina Fillion as Municipal By-law Enforcement Officers for the Town of Kirkland Lake.

Background

Municipal By-law Enforcement is currently provided through a contracted service by Protection and Detection Services (PADS). The By-law Enforcement Officer(s) are responsible for enforcing all municipal By-laws, more notably the Parking By-law, Clean Yards By-law, Snow By-law and Zoning By-law.

COVID-19 UPDATE

On March 23rd, 2020, The Premier of Ontario ordered the closure of all non-essential services to shut down in an effort to slow the spread of COVID-19. While By-law Enforcement is deemed to be an essential service, staff have instructed By-law Enforcement Officer(s) to minimize the issuance of tickets during this unprecedented time, unless absolutely necessary. As an alternative, Officer(s) are issuing courtesy warnings and notices of infraction to By-laws. Staff respectfully request that the residents of Kirkland Lake abide by the rules and regulations within Town By-laws during this time.

In the meantime, staff have requested that By-law Enforcement Officer(s) focus attention toward Clean Yards infractions that may be followed up on once the snow melts. By-law Enforcement Officer(s) have also been assigned to conduct a yield sign analysis throughout Kirkland Lake and Swastika, and to compare existing signage with

the Parking By-law, to ensure consistency between both.

On March 27th, 2020, the Province signed a ministerial designation under the *Provincial Offences Act* to authorize local By-law Enforcement Officers to enforce *Emergency Management and Civic Protection Act* (EMCPA) orders. At this time, staff have not directed the Town's By-law Enforcement Officer(s) to assume this responsibility. Staff have been in contact with the Detachment Commander at the OPP who stated that locals have generally been abiding by the rules and regulations imposed by the Federal and Provincial Governments. The OPP will keep staff apprised as to whether assistance with enforcement of the emergency orders is required.

Appointment By-law

It has been brought to staff's attention that in order for proper enforcement to occur at the court level, it is essential for By-law Enforcement Officers to be appointed by By-law. The By-law does not change the level of service that is currently being provided by the Contractor (PADS) relative to By-law Enforcement and is simply a housekeeping item. PADS has hired a secondary Enforcement Officer to assist Ms. Gagnon during any absences. Staff are recommending that Ms. Katrina Fillion also be appointed to enforce By-laws in the Town's jurisdiction.

Budget Implications

There are budget implications associated with this change in service as no tickets are being issued, unless unavoidably necessary. The By-law Enforcement Officer(s) typically bring in revenues between \$2,500 - 5,500 on a monthly basis.

Options / Discussions

This report is for information purposes and to seek direction to present an Appointment By-law to Council. Council may wish to amend the manner in which By-law Enforcement is being managed; however, staff recommend that the current course be maintained until the COVID-19 Pandemic has ended.

Other Departments Consulted and Affected

Treasury
Ontario Provincial Police

Attachments

No Attachments.



REPORT TO COUNCIL

Meeting Date: 4/7/2020	Report Number: 2020-DEV-006
Decision Requested: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Direction Only	Priority: <input checked="" type="checkbox"/> High <input type="checkbox"/> Low
	Type of <input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed Meeting:
Presented by: Ashley Bilodeau	Department: Development Services

Report Title

Enbridge Gas Inc. - Request for Maintenance Dig Agreement North of Swastika

Recommendations

BE IT RESOLVED THAT Report Number 2020-DEV-006 entitled “**Enbridge Gas Inc. - Request for Maintenance Dig Agreement North of Swastika**”, be received, and

THAT staff be directed to present a By-law to Council to authorize the Mayor and Clerk to sign a Maintenance Dig Agreement with Enbridge Gas Inc.

Background

The Town entered into an easement agreement in 1991 (By-law 91-085, Attachment 2 to this report) with Central Gas Ontario Inc. to “laydown, construct, operate, maintain, inspect, patrol, alter, remove, replace, reconstruct, repair, move all such pipes, stations, structures, communication systems, equipment and appurtenances” on mining claims located to the north of Swastika.

At this time, the Company requires access to the Pipeline to undertake various maintenance activities. In order to carry out these activities, the Company requires temporary land rights above and beyond what is specified in the existing easement, including the right on foot and/or with vehicles, supplies, machinery and equipment. The Company intends to place temporary openings in any fence, to remove any other object therein or thereon interfering with the free and full enjoyment of the right hereby granted, and further include the right of surveying and placing, storing, levelling and removing earth, dirt, fill, stone, debris of all kinds, pipe, supplies, equipment, vehicles and machinery and of movement of vehicles, machinery and equipment of all kinds. This agreement is proposed to be temporary in nature, terminating on December 31, 2021.

Budget Implications

There is revenue of \$1,500 associated with this request.

Options / Discussions

Enbridge Gas Inc. intends to complete maintenance work on a pipeline located to the north of Swastika. The Company intends to remediate the property back to its original state or better, once complete the required work. It is in the best interest of the community and surrounding area to see this maintenance work take place.

Other Departments Consulted and Affected

Nil.

Attachments

Attachment 1 – Maintenance Dig Agreement
Attachment 2 – By-law 91-085

MAINTENANCE DIG AGREEMENT

(hereinafter called the "Agreement")

BETWEEN **THE CORPORATION OF THE TOWN OF KIRKLAND LAKE**
(hereinafter called the "Owner")

and

ENBRIDGE GAS INC.
(hereinafter called the "Company")

WHEREAS The Owner is the owner in fee simple of those lands and premises more particularly described as follows:

PIN: 61228-0810(LT)

Legal Description: PCL 8849 SEC CST; MINING CLAIM L4325 TECK SRO EXCEPT PT 1 TER310; RESERVING CERTAIN INTERESTS TO THE TIMISKAMING AND NORTHERN ONTARIO RAILWAY COMMISSION AS SET OUT IN THE ORIGINAL PATENT FROM THE CROWN; S/T LT44781 TRANSFERRED BY LT82309; S/T LT147544, LT271355; KIRKLAND LAKE ; DISTRICT OF TIMISKAMING

PIN: 61228-0476(LT)

Legal Description: PCL 1634 SEC CST; MINING CLAIM HR735 TECK EXCEPT LT122743 EXCEPT MINING RIGHTS AS IN DT7708; RESERVING CERTAIN INTERESTS TO THE TIMISKAMING AND NORTHERN ONTARIO RAILWAY COMMISSION AS SET OUT IN THE ORIGINAL PATENT FROM THE CROWN; S/T LT45859 TRANSFERRED BY LT82309; S/T LT273080, LT; KIRKLAND LAKE; DISTRICT OF TIMISKAMING

PIN: 61228-1697(LT)

Legal Description: PCL 8286 SEC CST; MINING CLAIM L6866 TECK SRO; RESERVING CERTAIN INTERESTS TO THE TIMISKAMING AND NORTHERN ONTARIO RAILWAY COMMISSION AS SET OUT IN THE ORIGINAL PATENT FROM THE CROWN: S/T LT44739 TRANSFERRED BY LT82309; S/T LT121475, LT271366; KIRKLAND LAKE ; DISTRICT OF TIMISKAMING

as per the Owners Land's attached hereto as **APPENDIX 'A'**.

The Owner, or their predecessor in title, had previously granted an easement to the Company over a portion of the Lands, registered as Instrument Number LT147544 and LT273080 (hereinafter called the "Easement") for the purpose of, including but not limited to, the installation and ongoing maintenance of a natural gas pipeline (hereinafter called the "Pipeline");

The Company requires access to the Pipeline to undertake various maintenance activities and in order to carry out these activities requires temporary land rights in addition to the land rights set out in the Easement over the Lands;

The Owner has agreed to grant the Company these additional rights upon the following terms and conditions:

In consideration of the sum of One Thousand Five Hundred ...XX/100 Dollars (\$1,500.00) (hereinafter called the "Consideration") payable by the Company to the Owner within thirty (30) days of signing this Agreement, the Owner hereby grants to the Company its servants, agents, employees, contractors and sub-contractors and those engaged in its and their business, the right on foot and/or with vehicles, supplies, machinery and equipment at any time and from time to time during the term of this Agreement to enter upon, use and occupy a portion of the lands, more particularly shown on the sketch attached hereto as **APPENDIX 'B'** (hereinafter called the "Land") and forming part of this Agreement, for any purpose incidental to, or that the Company may require in conjunction with, the maintenance activities of the Pipeline, and appurtenances on the Easement including, without limiting the generality of the foregoing, the right to make temporary openings in any fence, to remove any other object therein or thereon interfering with the free and full enjoyment of the right hereby granted and further including the right of surveying and placing, storing, levelling and removing earth, dirt, fill, stone, debris of all kinds, pipe, supplies, equipment, vehicles and machinery and of movement of vehicles, machinery and equipment of all kinds.

The Owner and the Company agree as follows:

1. The rights hereby granted, terminate on the 31st day of December, 2021.
2. The Company shall make to the person entitled thereto due compensation for any damages resulting from the exercise of the right hereby granted, more specifically attached hereto as **APPENDIX 'C'**.

3. As soon as reasonably possible after the construction, the Company at its own expense will level the said Land, remove all debris there from and in all respects, restore the Land to its former state so far as is reasonably possible, save and except for items in respect of which compensation is due under **APPENDIX 'C'**.
4. It is further agreed that the Company shall assume all liability and obligations for any and all loss, damage or injury, (including death) to persons or property that would not have happened but for this Agreement or anything done or maintained by the Company hereunder or intended so to be and the Company shall at all times indemnify and save harmless the Owner from and against all such loss, damage or injury and all actions, suits, proceedings, costs, charges, damages, expenses, claims or demands arising therefrom or connected therewith provided that the Company shall not be liable under this clause, to the extent to which such loss, damage or injury is caused or contributed to by the gross negligence or wilful misconduct of the Owner.
5. (a) The Company represents that it is registered for the purposes of the Harmonized Goods and Services Tax (hereinafter called "HST") in accordance with the applicable provisions in that regard and pursuant to the Excise Tax Act, (R.S.C., 1985, c. E-15), (hereinafter called "Excise Tax Act"), as amended.

(b) The Company covenants to deliver a Statutory Declaration, Undertaking and Indemnity confirming its HST registration number, which shall be conclusive evidence of such HST registration, and shall preclude the Owner from collection of HST from the Company.

(c) The Company shall undertake to self-assess the HST payable in respect of this transaction pursuant to subparagraphs 221(2) and 228(4) of the Excise Tax Act, and to remit and file a return in respect of HST owing as required under the said Act for the reporting period in which the HST in this transaction became payable.

(d) The Company shall indemnify and save harmless the Owner from and against any and all claims, liabilities, penalties, interest, costs and other legal expenses incurred, directly or indirectly, in connection with the assessment of HST payable in respect of the transaction contemplated by this Option. The Company's obligations under this Clause shall survive this Option.

Dated this _____ day of _____ 2020.

THE CORPORATION OF THE TOWN OF KIRKLAND LAKE

Signature (Owner)

Print Name(s) (and position held if applicable)
I have authority to bind the Corporation.

Postal Bag 1757, 3 Kirkland Street
Kirkland Lake, ON P2N 3P4

Address (Owner)

Signature (Owner)

Print Name(s) (and position held if applicable)
I have authority to bind the Corporation.

Postal Bag 1757, 3 Kirkland Street
Kirkland Lake, ON P2N 3P4

Address (Owner)

ENBRIDGE GAS INC.

Signature (Company)

Cheryl Chauvin-Fryscok, Team Lead Land Support

I have authority to bind the Corporation.

519-436-4673

Telephone Number (Enbridge Gas Inc.)

Additional Information: (if applicable):

Property Address:

HST Registration Number:

Site Specific Comments/Notes:

APPENDIX "A"

Owner's Lands



Legal Description

PCL 8849 SEC CST; MINING CLAIM L4325 TECK SRO EXCEPT PT 1 TER310; RESERVING CERTAIN INTERESTS TO THE TIMISKAMING AND NORTHERN ONTARIO RAILWAY COMMISSION AS SET OUT IN THE ORIGINAL PATENT FROM THE CROWN; S/T LT44781 TRANSFERRED BY LT82309; S/T LT147544, LT271355; KIRKLAND LAKE ; DISTRICT OF TIMISKAMING [less](#)

Legal Description

PCL 1634 SEC CST; MINING CLAIM HR735 TECK EXCEPT LT122743 EXCEPT MINING RIGHTS AS IN DT7708; RESERVING CERTAIN INTERESTS TO THE TIMISKAMING AND NORTHERN ONTARIO RAILWAY COMMISSION AS SET OUT IN THE ORIGINAL PATENT FROM THE CROWN; S/T LT45859 TRANSFERRED BY LT82309; S/T LT273080; KIRKLAND LAKE; DISTRICT OF TIMISKAMING; [less](#)



Legal Description

PCL 8286 SEC CST; MINING CLAIM L6866 TECK SRO; RESERVING CERTAIN INTERESTS TO THE TIMISKAMING AND NORTHERN ONTARIO RAILWAY COMMISSION AS SET OUT IN THE ORIGINAL PATENT FROM THE CROWN; S/T LT44739 TRANSFERRED BY LT82309; S/T LT121475, LT271366; KIRKLAND LAKE ; DISTRICT OF TIMISKAMING [less](#)

APPENDIX "B"

Sketch



APPENDIX "C"

MAINTENANCE DIG AGREEMENT COMPENSATION

AGRICULTURAL LANDS:

On Easement Activities -

One time Crop Loss Payment Per Acre

*Note: Disturbed crop area will be measured following maintenance clean-up activities.
(Damage payment will be based upon the actual disturbed crop area)*

Minimum half acre payment will be applied (Actual is 0 acres)

\$

Off Easement Activities –

Base fee of \$ per acre and First Year Crop Loss per acre

Minimum half acre payment will be applied (Actual is 0 acres)

\$

SUBTOTAL

\$

EXPLANATION OF CROP LOSS PAYMENTS

One-time Crop Loss Payment per Acre

First Year Crop Loss @ 100%

\$

Second Year Crop Loss @ 75%

\$

Third Year Crop Loss @ 50%

\$

SUB TOTAL

One-Time Crop Loss is based upon a gross annual average return of \$ /acre, with the value determined taking into account a three year crop rotation of wheat, soya beans & corn.

NOTE: Specialty crops assessed independently

Allowance of additional fertilizer; stone picking, disturbance and inconvenience

\$

Total One-Time Crop Loss Payment Per Acre

\$

NON-AGRICULTURAL LANDS:

On Easement Activities –

Area will be returned to its pre-existing condition as reasonably possible.

Damages only:

\$

Off Easement Activities – Access, Temporary Land Use

Base fee of \$ per month x term

\$

SUBTOTAL

\$

TOTAL PAYMENT DUE:

\$

Current/Proposed Crop:



THE CORPORATION OF THE TOWN OF KIRKLAND LAKE

BYLAW NO. 91-085


Being a Bylaw to Authorize
the Execution of
Easement Agreements with
Centra Gas Ontario Inc.

The Council of the Corporation of the Town of Kirkland
Lake enacts as follows:

1. THAT the Mayor and Clerk be and they are hereby
authorized to execute sixteen (16) Easement Agreements
with Centra Gas Ontario Inc., a copy of which Agreements
are attached and marked as schedules "A" to this By-law.

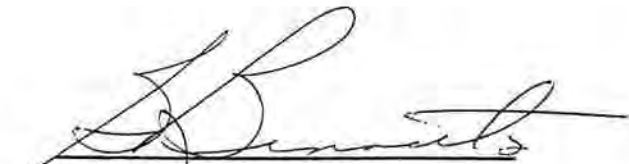
READ a first time in Open Council this 17th day of September,
1991.


MAYOR


CLERK

READ a second and third time in Open Council, enacted and
passed this 17th day of September, 1991.


MAYOR


CLERK

Refer to all instructions on reverse side. IN THE MATTER OF THE CONVEYANCE OF (insert brief description of land) Parcel 8849 C.S.T. being Part of Mining Claim L-4325, Township of Teck, designated as Parts 2, 4 and 5 on Plan 54R-36

BY (print names of all transferors in full) THE CORPORATION OF THE TOWN OF KIRKLAND LAKE

TO (see instruction 1 and print names of all transferees in full) CENTRA GAS ONTARIO INC.

I, (see instruction 2 and print name(s) in full) Robbie D. Gordon

MAKE OATH AND SAY THAT:

- 1. I am (place a clear mark within the square opposite that one of the following paragraphs that describes the capacity of the deponent(s)): (see instruction 2) [X] (d) The authorized agent or solicitor acting in this transaction for (insert name(s) of principal(s)) CENTRA GAS ONTARIO INC.

(e) The President, Vice-President, Manager, Secretary, Director, or Treasurer authorized to act for (insert name(s) of corporation(s))

(f) A transferee described in paragraph () (insert only one of paragraph (a), (b) or (c) above, as applicable) and am making this affidavit on my own behalf and on behalf of (insert name of spouse)

(To be completed where the value of the consideration for the conveyance exceeds \$400,000.) I have read and considered the definition of "single family residence" set out in clause 1(1)(ja) of the Act. The land conveyed in the above-described conveyance

- [] contains at least one and not more than two single family residences.
[] does not contain a single family residence.
[] contains more than two single family residences. (see instruction 3)

3. I have read and considered the definitions of "non-resident corporation" and "non-resident person" set out respectively in clauses 1(1)(f) and (g) of the Act and each of the following persons to whom or in trust for whom the land is being conveyed in the above-described conveyance is a "non-resident corporation" or a "non-resident person" as set out in the Act. (see instructions 4 and 5) None

4. THE TOTAL CONSIDERATION FOR THIS TRANSACTION IS ALLOCATED AS FOLLOWS:

Table with columns for item description, amount, and tax. Items include monies paid, mortgages, property transferred, securities, liens, and total consideration of \$300.00.

5. If consideration is nominal, describe relationship between transferor and transferee and state purpose of conveyance. (see instruction 6) None

6. If the consideration is nominal, is the land subject to any encumbrance?
7. Other remarks and explanations, if necessary. Exemption claimed under Ontario Regulation 560/80 - Conveyance of an easement to a pipeline company to enable such company to construct and operate a pipeline for the transportation of oil, gas and other liquid or gaseous hydrocarbons and products thereof.

Sworn before me at the Town of Haileybury in the District of Timiskaming this 13th day of November 19 91

Therese B. Gagnon A Commissioner for taking Affidavits, etc.

THERESE BIBIANE GAGNON, a Commissioner for taking Affidavits, District of Temiskaming, for Gordon & Gordon, Barristers and Solicitors. Expires the 5th day of July, 1992.

Handwritten signature of Robbie D. Gordon

Property Information Record section with fields for instrument description (Transfer of Easement), address (Not Assigned), assessment roll number (Not Assigned), mailing address (P.O. Box 3040, North Bay, Ontario, PLB 8K7), and solicitor information (Robbie D. Gordon, Gordon, Scott, Barristers, Solicitors, 488 Ferguson Avenue, Haileybury, Ontario, POJ 1K0).

For Land Registry Office Use Only section with fields for Registration No., Registration Date, and Land Registry Office No.

School Tax Support (Voluntary Election) See reverse for explanation. (a) Are all individual transferees Roman Catholic? (b) If Yes, do all individual transferees wish to be Roman Catholic Separate School Supporters? (c) Do all individual transferees have French Language Education Rights? (d) If Yes, do all individual transferees wish to support the French Language School Board (where established)?

Transfer/Deed of Land

Form 1 — Land Registration Reform Act, 1984

A

FOR OFFICE USE ONLY

271355

1991 NOV 19 A 11:22

REGISTRY OF LANDS
ONTARIO

PAUL WICKETT
LAND REGISTRAR/
SOLICITATEUR (A)
TIMISKAMING NO. 54
HAILEYBURY

New Property Identifiers

Additional:
See
Schedule

Executions

Additional:
See
Schedule

(1) Registry Land Titles (2) Page 1 of 5 pages

(3) Property Identifier(s) Block Property
Additional: See Schedule

(4) Consideration
THREE HUNDRED----- Dollars \$300.00

(5) Description This is a: Property Division Property Consolidation
Part of
Parcel 8849 C.S.T. being Mining Claim L-4325, Township of Teck and shown as Parts 2, 4 and 5 on 54R-3657, Municipality of Kirkland Lake.
The lands to be benefitted by this easement is a station site of the Transferee.

(6) This Document Contains (a) Redescription New Easement Plan/Sketch (b) Schedule for: Description Additional Parties Other (7) Interest/Estate Transferred Fee Simple Easement

(8) Transferor(s) The transferor hereby transfers the land to the transferee and certifies that the transferor is at least eighteen years old and that

Name(s)	Signature(s)	Date of Signature Y M D
THE CORPORATION OF THE TOWN OF KIRKLAND LAKE	<i>Joseph Marinac</i> Joseph Marinac - Mayor	1991 09 18
	<i>J. Bev Bennetts</i> J. Bev Bennetts - Clerk	1991 09 18

We have authority to bind the Corporation

(9) Spouse(s) of Transferor(s) I hereby consent to this transaction
Name(s) Signature(s) Date of Signature Y M D

(10) Transferor(s) Address for Service P. O. Box 1757, 3 Kirkland Street, West, Kirkland Lake, Ontario, P2N 3K3

(11) Transferee(s)
CENTRA GAS ONTARIO INC.
Power of Attorney as registered in Document No. 267491 Norman Joseph Franchi 1991, 02/20 in the Office of Land Titles at Haileybury.
To the best of my knowledge and belief the Power of Attorney is still in full force and effect and has not been revoked.

Norman Joseph Franchi
Signature
Date of Birth Y M D
1991 09 04

(12) Transferee(s) Address for Service 245 Yorkland Boulevard, North York, Ontario, M2J 1R1

(13) Transferor(s) The transferor verifies that to the best of the transferor's knowledge and belief, this transfer does not contravene section 49 of the Planning Act, 1983.

Date of Signature Y M D
Signature _____ Date of Signature Y M D

Solicitor for Transferor(s) I have explained the effect of section 49 of the Planning Act, 1983 to the transferor and I have made inquiries of the transferor to determine that this transfer does not contravene that section and based on the information supplied by the transferor, to the best of my knowledge and belief, this transfer does not contravene that section. I am an Ontario solicitor in good standing.

Name and Address of Solicitor Signature Date of Signature Y M D

(14) Solicitor for Transferee(s) I have investigated the title to this land and to abutting land where relevant and I am satisfied that the title records reveal no contravention as set out in subclause 49 (21a) (c) (ii) of the Planning Act, 1983 and that to the best of my knowledge and belief this transfer does not contravene section 49 of the Planning Act 1983. I act independently of the solicitor for the transferor(s) and I am an Ontario solicitor in good standing.

Name and Address of Solicitor Signature Date of Signature Y M D

(15) Assessment Roll Number of Property City Mun. Map Sub. Par. Not Assigned

(16) Municipal Address of Property Not Assigned

(17) Document Prepared by:
Centra Gas Ontario Inc.
P. O. Box 3040
North Bay, Ontario
P1B 8K7

Fees and Tax	
Registration Fee	
Land Transfer Tax	
Total	

Planning Act — OPTIONAL

Affix Statement by Solicitor for Transferee(s) here if necessary

FOR OFFICE USE ONLY

WHEREAS the Transferor is the registered owner of the lands and premises more particularly described as Mining Claim L-4325, in the Township of Teck, Municipality of Kirkland Lake and District of Timiskaming and being Parcel 8849 C.S.T.

(hereinafter called "the Tract");

Page 2

~~WITNESSETH THAT IN CONSIDERATION OF THE SUM OF~~

(~~XXXXXX~~) Dollars of lawful money of

~~Canada now paid by the Transferee to the Transferor (or others interested in the Tract by endorsement or otherwise) the receipt whereof is hereby acknowledged. The Transferor does hereby grant, convey and transfer unto the Transferee, its successors and assigns the exclusive right, liberty, privilege and easement in, over, along, upon, under and through a portion or strip of the Tract having a uniform width of ~~fifty feet (50)~~ twenty-five feet (25') and shown as Parts 2, 4 and 5 on Plan 54R-3657~~

twenty-five foot (25')
(which ~~fifty foot (50)~~ portion or strip is hereinafter referred to as "the Strip") to lay down, construct, operate, maintain, inspect, patrol, (including aerial patrol) alter, remove, replace, reconstruct, repair, move and use a pipe line together with the works of the Transferee necessary for its undertakings, including, without limitation, all such stations, structures, communications systems, equipment and appurtenances whether or not similar to the foregoing as may be necessary, useful or convenient in connection therewith or incidental thereto, for the carriage, conveyance, passage and transportation of natural or artificial gas or other gaseous or liquid hydro-carbons or any product or by-product thereof or any combination of the foregoing, together with the right of ingress and egress over the Tract to and from the Strip and on and over the Strip for itself, its servants, agents, contractors and sub-contractors with or without vehicles, machinery and equipment for all purposes useful or convenient in connection with or incidental to the exercise and enjoyment of the right, liberty, privilege and easement herein granted, conveyed and transferred as and from the date hereof and continuing in perpetuity or until the Transferee shall execute and deliver a surrender thereof. The aforesaid right, liberty, privilege and easement is herein granted, conveyed, and transferred on the following terms, stipulations and conditions which are hereby mutually covenanted and agreed to by and between the Transferee and the Transferor and such other parties as are designated herein.

1. The Transferor shall have the right fully to use and enjoy the Strip, including, without limitation, the right to repair his existing drains, and fences, except as may be necessary for any of the purposes hereby granted, conveyed and transferred to the Transferee; provided that without the prior written consent of the Transferee, the Transferor shall not remove or permit to be removed any soil from the Strip nor shall the Transferor excavate, drill, install, erect or permit to be excavated, drilled, installed or erected in, over, upon, under or through the Strip any pit, well, foundation, pavement, building or other structure or installation. Notwithstanding the foregoing, the Transferee upon request shall consent to the Transferor constructing new drains, repairing existing drains, surfacing or repairing his lanes, roads, driveways, pathways and walks-across on and in the Strip or any portion or portions thereof, provided such acts shall not in any way limit the Transferee's right of ingress and egress to the Tract and on and over the Strip for itself, its servants, agents, contractors and sub-contractors, and provided that before commencing any of the work referred to in this sentence the Transferor

- (a) shall give the Transferee at least five (5) clear days notice in writing pointing out the work to be carried out so as to enable the Transferee to have a representative inspect the site and be present at any time or times during the performance of the work;
- (b) shall follow the instructions of such representative as to the performance of such work without damage to the said pipe line;
- (c) shall exercise a high degree of care in carrying out any such work; and
- (d) shall perform any such work in such a manner as not to endanger or damage the said pipe line.

2. The Transferee shall bury all pipe so as not to interfere unreasonably with the drainage or ordinary cultivation of the Strip unless otherwise authorized in writing by the Transferor. Without limiting the generality of the foregoing and unless otherwise authorized as aforesaid, the Transferee shall bury all pipe in soil with a minimum cover of 30 inches and all pipe in rock with a minimum cover of 24 inches. The Transferee shall, after laying the said pipe line, remove all surplus soil and debris and in all respects restore the surface of the Strip so far as reasonably practical to its former state.

3. Notwithstanding any rule of law or equity, the pipe line (which term wherever used in this Indenture shall include, without limitation, all pipe, pipe lines, drips, valves, take-offs, fittings, connections, meters, stations, structures, communications systems and all other equipment and appurtenances brought on to, laid or erected upon or buried in or under the Strip by the Transferee) shall at all times remain the property of the Transferee notwithstanding that the same may be annexed or affixed to the freehold and shall at any time and from time to time be removable in whole or in part by the Transferee, its successors and assigns.

4. If the Transferee ever surrenders the right, liberty, privilege and easement herein granted, conveyed and transferred, the Transferee may, if it so elects, leave the pipe line or any part thereof in place unless within 30 days of the date of delivery of the surrender thereof the Transferor shall have given written notice to the Transferee to remove the pipe line or any part thereof. The Transferee shall have 30 days after the giving of such notice within which to remove the pipe line or such part thereof as may be referred to in such notice.

5. The right, liberty, privilege and easement herein granted, conveyed and transferred shall include the right to fence in valves or take-offs or both and to keep same fenced in, but for this right the Transferee shall pay to the Transferor (or the person or persons entitled thereto) such additional compensation as may be agreed upon and in default of agreement as may be settled pursuant to the provisions of The Ontario Energy Board Act or any act passed in amendment thereof or substitution therefor.

6. The Transferee performing and observing the covenants and conditions on its part to be observed and performed, shall and may peaceably hold and enjoy the right, liberty, privilege and easement herein granted, conveyed and transferred without hindrance, molestation or interruption on the part of the Transferor or of any person claiming by, through, under or in trust for the Transferor.

7. Neither this Indenture nor anything herein contained shall affect or prejudice the Transferee's statutory rights, present or future, to acquire the Strip or any right or interest therein or any other portion or portions of any lands of the Transferor under the provisions of The Ontario Energy Board Act, as amended from time to time, or any other laws, which rights the Transferee may exercise in its discretion.

8. If it shall appear that at the date hereof the Transferor is not the sole owner of the Tract, this Indenture shall nevertheless bind the Transferor to the full extent of his interest therein, and if he shall later acquire a greater or the entire interest, this Indenture shall likewise extend to such after-acquired interests. All monies payable hereunder shall be paid to the Transferor only in the portion that his interest in the Tract bears to the entire interest therein.

9. The Transferor will, if so requested by the Transferee, execute such further and other documents of title and assurances in respect of the Strip as may be requisite, and such documents shall be prepared at the expense of the Transferee.

10. All notices to be given hereunder may be given by registered letter addressed to the Transferee at 245 Yorkland Boulevard, North York, Ontario, M2J 1R1 and to the Transferor at P. O. Bag 1757, 3 Kirkland Street, West Kirkland Lake, Ontario, P2N 3K3, or such other address as the Transferor and the Transferee may respectively from time to time designate in writing, and any such notice shall be deemed to have been given to and received by the addressee three (3) days after the mailing thereof, postage prepaid and registered.

11. The Transferee covenants separately with each of the other parties hereto that if such party shall have suffered any damages resulting from the exercise by the Transferee of the right, liberty, privilege and easement herein granted, conveyed and transferred, the Transferee shall make to such party due compensation for any such damages, and, if the compensation is not agreed upon by the Transferee and such party, it shall be determined in the manner prescribed by The Ontario Energy Board Act, or any act passed in amendment thereof or substitution therefor.

12. It is mutually covenanted and agreed by and between the Transferee and the owner of any mining rights, mines, ores, metals or other minerals in the Strip that notwithstanding any of the foregoing provisions such owner, after the expiration of five (5) days' notice in writing to the Transferee of its intention to conduct its mining operations in the soil lying under the Strip, shall have the right to conduct its mining operations in the soil lying under the Strip and to make all excavations and underground workings under the Strip as may be reasonably necessary, or convenient for the searching for, working and removal of all ores, metals and other minerals situate in the soil lying under the Strip, provided that no such excavation or underground workings shall be made at any point closer to the surface than 25 feet, and provided also that the Transferor shall take all precautions as may be reasonably necessary for the support of the soil lying below the Strip. All mining rights, mines, ores, metals and other minerals, in, or under the Strip are hereby reserved to and shall remain the property of such owner and nothing in this Indenture shall be deemed to vest in the Transferee any proprietary right, title or interest in respect of such mining rights, mines, ores, metals or other minerals.

13. The right, liberty, privilege and easement herein granted, conveyed and transferred are and shall be of the same force and effect to all intents and purposes as a covenant running with the Tract and each and every part thereof and this Indenture, including all the covenants and conditions herein contained, shall extend to, be binding upon and enure to the benefit of each and all of the heirs, executors, administrators, successors-in-title and assigns of the parties hereto respectively and wherever the singular or masculine is used in this Indenture, it shall be construed as if the plural or the feminine or the neuter, as the case may be, had been used, where the context or the Party or Parties hereto so require, and the rest of the sentence shall be construed as if the grammatical and terminological changes thereby rendered necessary had been made.

14. The right, liberty, privilege and easement herein granted, conveyed and transferred are declared to be appurtenant to and for the benefit of the lands of the Transferee more particularly described as Parcel 8662 in the Register for Centre Section Timiskaming

~~AND the said~~

~~Spouse~~

~~XX HERBY CONSENTS TO XX~~

~~transaction evidenced by this instrument~~

~~AND the Mortgagee, for himself, his heirs, executors, administrators, successors and assigns, hereby postpones the said Mortgage or Charge to the right, liberty, privilege and easement herein granted, conveyed and transferred to the intent that this Indenture shall be effective as though registered before the registration of the said Mortgage or Charge.~~

~~AND the Party of the Fifth Part for himself, his heirs, executors, administrators, successors and assigns, hereby consents and agrees to the grant, conveyance and transfer herein contained and hereby subordinates and postpones all his right, title and interest in the Tract to the Transferee and the right, liberty, privilege and easement herein granted, conveyed and transferred to the intent that the Transferee shall and may peaceably hold and enjoy the same without hindrance, molestation or interruption on the part of the Party of the Fifth Part or of any person claiming by, through, under or in trust for the Party of the Fifth Part.~~

REPORT TO COUNCIL

Meeting Date: 4/7/2020	Report Number 2020-DEV-008
Decision Requested: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Direction Only	Priority: <input checked="" type="checkbox"/> High <input type="checkbox"/> Low
	Type of <input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed
Presented by: Ashley Bilodeau	Department: Development Services

Report Title

Proposed Parking By-law Amendments

Recommendations

BE IT RESOLVED THAT Report Number 2020-DEV-008 entitled “**Proposed Parking By-law Amendments**”, be received, and

THAT staff be directed to prepare and present a By-law to Council to amend the Parking By-law Number 15-017 to:

1. Add language pertaining to Municipal Parking Lots, to reduce time restrictions during winter months and regulate the parking of recreational vehicles in Municipal Parking Lots; and
2. Eliminate parking restrictions on the North Side of Government Road from the old Service Ontario building driveway to the Dental House driveway.

Background

Item 1: Municipal Parking Lots

On February 18, 2020, staff recommended that language be added to the Parking By-law to deal with enforcement of “Municipal Parking Lots”.

Council suggested that overnight parking could be permitted during the summer months similar to on-street parking being permitted during this time. Staff are concerned with the parking of recreational vehicles in municipal parking lots and recommend that certain provisions be added to eliminate this risk.

In the winter, it is important to restrict parking to ensure winter maintenance activities may be performed efficiently. Currently, parking in municipal parking lots is enforced from 12:00 a.m. to 7:30 a.m. However, at a recent Council meeting, Council had directed that the permitted parking timeframe be extended from 12:00 a.m. to 2:00

a.m. to convenience patrons who are at a restaurant/bar.

On February 18th, 2020, a downtown business owner inquired if the Town could convenience early morning workers by reducing the parking restrictions to allow 5:30 a.m. parking in municipal parking lots. According to the Town Roads Foreman, the winter maintenance of Municipal Lot 2 (Kirkland Street) is completed by 5:30 a.m. As a result, this request may be accommodated without interrupting winter maintenance activities.

At that time, Council asked whether 5:30 a.m. parking can be accommodated in Municipal Parking Lot 1 (Water Lane). The Roads Foreman has noted that there would be added costs associated with this request for staff to go back after the vehicles have left to clean up the remaining snow or a reduced level of service would result as the lot would not be maintained sufficiently.

The following is proposed to be added to the By-law to reflect the direction from Council:

Lawful Use of Space in a Municipal Parking Lot

No person shall park a motor vehicle beyond the times mentioned in the table below.

Municipal Park Lot Number	Winter Months (November-April)	Summer Months (May-October)
1	7:00 a.m. to 2:00 a.m.	No restrictions.
2	5:30 a.m. to 2:00 a.m.	No restrictions.
3	7:00 a.m. to 2:00 a.m.	No restrictions.
4	7:00 a.m. to 2:00 a.m.	No restrictions.
5	7:00 a.m. to 2:00 a.m.	No restrictions.

No person shall park a recreational vehicle (camper, boat, trailer, etc.) in a municipal parking lot without prior approval from Council.

Item 2: Elimination of Parking Restriction on North Side of Government Road East by Dental House

Parking has always been restricted on the north side of Government Road East, from the driveway of the Service Ontario building to the intersection of the Dental House, to increase visibility for the Ontario Northland buses. Since this building is no longer being used for that purpose, staff recommend that the parking restrictions be removed to allow for parking between the driveway of the old Service Ontario building to the driveway of the Dental House. The only exception will remain at the fire hydrant.

Budget Implications

Budget implications include the removal and installation of new signage.

Other Departments Consulted and Affected

Public Works

Attachments

No Attachments.

REPORT TO COUNCIL

Meeting Date: 4/7/2020	Report Number 2020-DEV-009
Decision Requested: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Direction Only	Priority: <input checked="" type="checkbox"/> High <input type="checkbox"/> Low
	Type of Meeting: <input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed
Presented by: Ashley Bilodeau	Department: Development Services

Report Title

Introduction of School Safety Zones and Review of Community Safety Zones

Recommendations

BE IT RESOLVED THAT Report Number 2020-DEV-009 entitled “**Introduction of School Safety Zones and Review of Community Safety Zones**”, be received, and

THAT staff be directed to conduct public consultations to assess the applicability of the existing Community Safety Zones and the need for future Community Safety Zones.

Background

While conducting an analysis of the potential expansion of a Community Safety Zone near St. Jerome School, staff became aware of Bill 90, which was passed in 2016, regulating School Safety Zones. The following is a breakdown of the difference between a Community Safety Zone and a School Safety Zone:

Bill 26, 1998 Community Safety Zones	Bill 90, 2016 School Safety Zones
<ul style="list-style-type: none"> ➤ May pass a By-law to regulate ➤ Signage required 	<ul style="list-style-type: none"> ➤ Shall be regulated ➤ Includes a portion of highways that adjoin land used for the purposes of a school, including portions of the highway adjoining the entrance to or exit from a school; and the portions along the highways beyond the limits of the land used for the purposes of the school in either direction for 150 metres or for a different distance that is provided for by regulation or by by-law. ➤ Signage, roadway markings and flashing lights required ➤ Consultation with school board required

As a result of this new information, staff recommend that Council proceed with an update to the Town's Parking By-law to ensure compliance with the legislation enacted by Bill 90. This update will include:

- Public consultation;
- Meetings with each school board (as mandated);
- Adding a definition to the Parking By-law and defining a distance for the Zones;
- Creating a new schedule to the Parking By-law: School Safety Zones; and
- Reviewing legislated signage/roadway markings for each school zone and adjusting the Operating Budget to implement these improvements.

As part of this update, staff will also review the applicability of the Community Safety Zones. Until this matter has been fully reviewed, it is recommended that the designation of any new Community Safety Zones be placed on hold.

With that being said, there were two potential Community Safety Zones that were requested to be reviewed:

1. the potential elimination of the Community Safety Zone on Goldthorpe Road, and
2. the potential introduction of a Community Safety Zone in Swastika.

Staff will analyze these modifications as part of the update and provide recommendations once the review is completed.

Budget Implications

The introduction of School Safety Zones will have budget implications. These costs have not yet been determined and will be subject to the distances set from schools that constitute the School Safety Zone. There is potential for added costs due to the need for new signage and crosswalk markings.

Other Departments Consulted and Affected

Public Works
Treasury

Attachments

No Attachments.

REPORT TO COUNCIL

Meeting Date: 4/7/2020	Report Number: 2020-DEV-010
Decision Requested: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Direction Only	Priority: <input checked="" type="checkbox"/> High <input type="checkbox"/> Low
	Type of Meeting: <input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed
Presented by: Ashley Bilodeau	Department: Development Services

Report Title

Request from the Royal Canadian Legion Branch 87 to Waive Tipping Fees at Landfill

Recommendations

BE IT RESOLVED THAT Report Number 2020-DEV-010 entitled “**Request from the Royal Canadian Legion Branch 87 to Waive Tipping Fees**”, be received, and

THAT Council for the Corporation of the Town of Kirkland Lake authorizes staff to be directed to waive 30% of the tipping fees for the Royal Canadian Legion Branch 87 to dispose of three (3) containers from the clean-up of Branch 87 until June 30th, 2020.

Background

The Royal Canadian Legion, Branch 87, has taken the business interruption caused by COVID-19 to go through accumulated items in the attic. The Branch has begun cleaning out the area in an attempt to install proper shelving units for better storage of the retained items. The Branch anticipates generating no more than three waste containers of waste as a result of the cleaning efforts.

Budget Implications

There will be a loss in tipping fee revenues of \$261.25 per bin for a total of up to \$783.75 in lost tipping fees resulting from this request if Council adopts the recommendations as presented.

Options / Discussions

Previously, Council has waived 33% of tipping fees for the Park Lane Building, up to \$1,000 for 470 Government Road West (Siebert property) and 100% of the tipping fees for the building used by the Air Cadets. Typically, the waiving of tipping fees is associated with enhancing the aesthetics, value and/or use of a building.

The Town currently has a policy to waive 50% of the tipping fees associated with demolitions of abandoned buildings. Council has also recently adopted a Community Improvement Plan (CIP) that offers the opportunity for commercial or industrial property owners to apply for the waiving of tipping fees related to the improvement of commercial/industrial buildings. The Royal Canadian Legion does not meet the criteria in this Policy or the CIP; however, the Royal Canadian Legion provides a valuable service in Kirkland Lake and donates a great deal of money in the community without fanfare.

Although not expected to have a great effect on the value or use of a building, the RCL is a not-for-profit organization that does offer great service to the Town of Kirkland Lake. If Council is supportive of proceeding with a reduced fee for tipping, it is recommended that Council develop a policy that would be applicable to this type of situation, to increase clarity for other businesses/not-for-profit organizations that may be looking to take advantage of a similar program. It is recommended that Council limit the waiving of tipping fees to no more than 30% in order to remain in line with the most recent offer to the owners of the Park Lane.

Option 1: Waive all tipping fees associated with this request.

Option 2: Waive a percentage of the tipping fees associated with this request.

Option 3: Do not waive tipping fees.

Other Departments Consulted and Affected

Keith Gorman, Treasurer

Attachments

Attachment 1 - Letter from Stephane Leveille – Branch 87 President

Royal Canadian Legion

KIRKLAND LAKE BRANCH No. 87

BOX 323
KIRKLAND LAKE, ONTARIO
P2N 3H7



BUSINESS: (705) 567-4515
LOUNGE: (705) 567-3888

March 31st, 2020

Town of Kirkland Lake
Waste disposal

Ref: Tipping fees

Salutation,

Members of the Executive of the Royal Canadian Legion, Branch 87 are currently cleaning up their establishment during the COVID-19 crisis. This closure allows us to go through our building and throw away items not required or is too old to use.

B & R has donated a garbage container and the driver time, which will help us during this closure. We would ask the Town of Kirkland to do the same and waiver the tipping fees. We may require up to three containers, hopefully just one.

Thank you for your time. If you need more information, please do not hesitate to contact me.

Sincerely

// Signed//

Stephane Leveille WO (Ret'd)
President
Royal Canadian Legion, Br 87
705-642-6672



THE CORPORATION OF THE TOWN OF KIRKLAND LAKE

BY-LAW NUMBER 20-036

BEING A BY-LAW TO AMEND BY-LAW NUMBER 15-017 BEING A BY-LAW TO REGULATE PARKING IN THE TOWN OF KIRKLAND LAKE

WHEREAS Section 27 of the *Municipal Act, S.O. 2001, Chapter 25*, as amended, permits the Council of a Municipality to pass by-laws in respect to highways;

AND WHEREAS Section 137 of the *Highway Traffic Act, R.S.O. 1990, Chapter H.8*, as amended, permits the Council of the Municipality to provide by-laws for the erection of stop signs at the intersections on highways under its jurisdiction;

AND WHEREAS Council deems it expedient to amend By-law Number 15-017 to amend no parking areas within the Town of Kirkland Lake;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF KIRKLAND LAKE HEREBY ENACTS AS FOLLOWS:

1. **THAT** Schedule "K-2" depicting Parking Restrictions within the Town of Kirkland Lake be hereby deleted and replaced with the updated Schedule "K-2", attached to this By-law as Schedule "A".
2. **THAT** Table "K" detailing Parking Restrictions within the Town of Kirkland Lake be hereby deleted and replaced with the updated Table "K", attached to this By-law as Schedule "B".
3. **THAT** this By-law shall come into full force and effect on the date of final passage hereof at which time all By-laws and/or resolutions that are inconsistent with the provisions of this By-law and the same are hereby repealed or rescinded insofar as it is necessary to give effect to the provisions of this By-law.
4. **THAT** the Mayor and the Clerk are hereby authorized to sign this By-law.





READ A FIRST, SECOND AND THIRD TIME, ENACTED AND FINALLY PASSED THIS 7th DAY OF APRIL 2020.

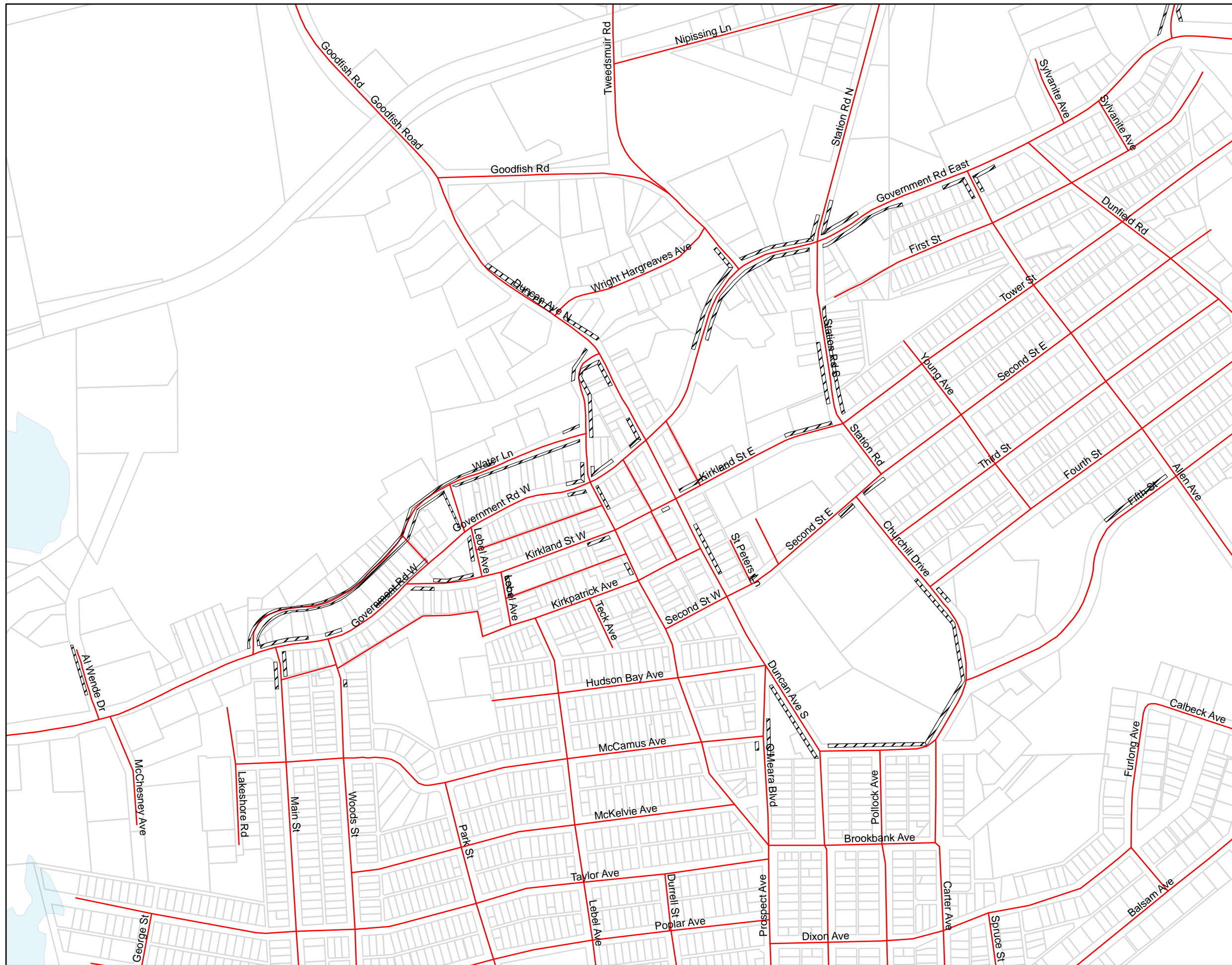
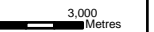
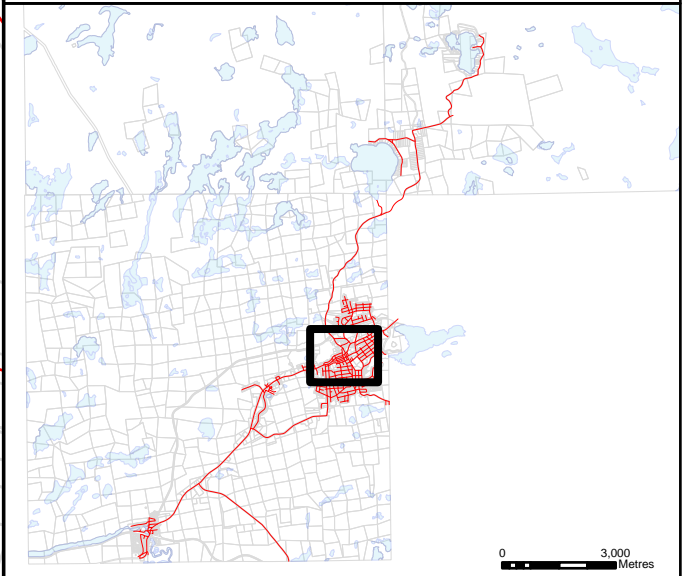
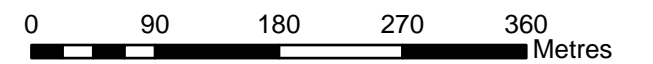
Patrick Kiely, Mayor

Meagan Elliott, Clerk

Schedule K-2 Parking Restrictions

Legend

-  Parking Restrictions
-  Roads
-  Parcels
-  Lakes



Discover
KIRKLAND LAKE
By-Law 15-017
Amended by By-law 20-036

By-Law 15-017
 Amended by By-law 18-109
 Amended by By-law 19-021
 Amended by By-law 19-029
 Amended by By-law 19-119
 Amended by By-law 20-012
 Amended by By-law 20-024
 Amended by By-law 20-036

Table K - Parking Restrictions

Identification Number	Location	From	To	Road Side	Time Period
1	Al Wende	Front Entrance to Mall	Rear entrance to Mall	West	No parking between Nov. 1 st and April 15 th
2	Allen Avenue	Government Road East	South to laneway	West	No parking at any time
3	Allen Avenue	Government Road East	20 metres South	East	No parking at any time
4	Burnside Drive	Government Road East	Railway tracks	East	No parking at any time
5	Burnside Drive	Government Road East	Railway tracks	West	No parking at any time
6	Churchill Drive	Fourth Street	26m South	East	No parking at any time
7	Churchill Drive	Entrance to Assomption School on Churchill Drive	Carter Avenue	West	No parking at any time
8	Churchill Drive	Carter Avenue	Duncan Avenue South	North	No parking Monday to Friday 8:00am to 4:30pm
9	Duncan Avenue	Government Road	33 metres North	West	No parking at any time
10	Duncan Avenue	Prospect and Duncan Intersection (4 Duncan S)	Wright-Hargreaves Avenue	East	No parking at any time
11	Duncan Avenue	Prospect and Duncan Intersection	South boudary of 9 Duncan S	West	No parking at any time
12	Duncan Avenue North	44 Duncan Ave North	36 Duncan Ave N	East	No parking at any time
13	Duncan Avenue North	Wright Hargreaves Avenue	North of Police Station	North East	No parking at anytime
14	Duncan Avenue South	O'Meara Boulevard	Churchill Drive	West	No parking between 8:00am and 9:00am AND between 3:00pm and 4:00pm
15	Fifth Street	Allan Avenue	74 Fifth St	North	No parking at any time
16	Foss Lane	Federal Street	Wishman St	Both	No parking at any time
17	Foss Lane	Grierson Road	Federal St	Both	No parking at any time
18	Government Road East	Station Road	Entrance of KL Inn	North	No parking at any time
19	Government Road East	Station Road	61 Government Road East	South	No parking at any time
20	Government Road East	Entrance to post office parking	Station Road	South	No parking at any time
21	Government Road East	Station Road	Tweedsmuir Road	North	No parking at any time
22	Government Road East	Tweedsmuir Road	Exit of Bus Station/Service	North	No parking at any time

			Ontario		
Identification Number	Location	From	To	Road Side	Time Period
23	Government Road East	Allan Avenue	middle of 71 Government Road E	South	No parking at any time
24	Government Road East	Allan Avenue	30 Metres East (middle of lot at 83 Government Road E)	South	No parking at any time
25	Government Road West	Duncan Avenue	West end of 2 Government Road	North	No parking at any time
26	Government Road West	Prospect Avenue	Stairs in front of 6 Gov't Rd W	North	No parking at any time
27	Government Road West	Lasalle Theatre (98 Government Road West)	East to 90 Government Road W	North	No parking at any time
28	Government Road West	80 Government Road West	60 Government Rd W	North	No parking at any time
29	Government Road West	Prospect Avenue	Government Road W (Suykens Denture)	North	No parking at any time
30	Government Road West	Water Lane	102 Government Road West	North	No parking at any time
31	Government Road West	Prospect Avenue	25 metres West	South	No parking at any time
32	Kirkland Street East	Station Road	14 Kirkland Street (Union Gas)	North	No parking at any time
33	Kirkland Street East	Light post in front of Library Entrance	Accessible parking space	North	No parking at any time
34	Kirkland Street East	Duncan Avenue South	Library Entrance	North	No parking at any time
35	Kirkland Street West	Government Road West	Lebel Avenue	North	No parking at any time
36	Kirkland Street West	Town Hall	Duncan Avenue	South	Town Hall Business only, between 8am and 7pm
37	Kirkland Street West	Government Road West	Laneway between 55 and 57 Kirkland St W	South	No parking at any time
38	Kirkland Street West	19 Kirkland Street West	Prospect Avenue	South	No parking at any time
39	Lebel Avenue	Government Road West	40 metres South	West	No parking at any time
40	Lebel Avenue	Kirkland Street West	Laneway beside 39 Kirkland Street (Holy Name Church)	East	No parking at any time
41	Main Street	Government Road West	Laneway behind 93 Government Road W	East	No parking at any time
42	Main Street	Government Road West	49 metres South	West	No parking at any time
43	Market Street	Water Lane	Government Road West	West	No parking between Nov. 1 st and April 15 th

Identification Number	Location	From	To	Road Side	Time Period
44	O'Meara Boulevard	9 metres South of Fire Department	12 metres North of Fire Department	East	No parking at any time
45	O'Meara Boulevard	McCamus Avenue	12 Metres South	West	No parking at any time
46	Prospect Avenue	Government Road West	South 39 metres (NW corner of municipal parking lot)	East	No parking at any time
47	Prospect Avenue	39 Prospect Avenue	Kirkpatrick Avenue	West	No parking at any time
48	Prospect Avenue	Corner of Prospect Ave and Government Road West	13 metres North	East	No parking at any time
49	Prospect Avenue	Water Lane	Duncan Avenue	East	No parking at any time
50	Prospect Avenue	Rear parking lot of Family Health Team/Entrance to old Commodore	Duncan Avenue	West	No parking at any time
51	Prospect Avenue	Government Road West	25 metres north/accessible parking space	West	No parking at any time
52	Second Street	St. Peter's Lane	1 Hospital Green	North	No parking at any time
52	Second Street	Churchill Drive	41 Second Street	South	No parking at any time
54	Second Street	Churchill Drive	25 metres West	South	No parking at any time
55	Station Road South	Tower Street	Laneway North of 40 Tower St.	East	No parking at any time
56	Station Road South	Kirkland Street East	47 metres north, beside central school entrance	West	No parking at any time
57	Station Road North	Government Road East	45 metres North	East	No parking at any time
58	Station Road North	Government Road East	35 metres North	West	No parking at any time
59	Tweedsmuir Road	Government Road East	35 metres North	West	No parking at any time
60	Water Lane	Market Street	Prospect Avenue	South	No parking at any time
61	Water Lane	Government Road West	22 Water Lane	North	No parking at any time
62	Water Lane	Market Street	Government Road West	South	No parking at any time
63	Water Lane	Prospect Avenue	25 Metres West	North	No parking at any time
64	Westinghouse Avenue	Childs Avenue	North side of 12 Childs Avenue	West	No parking at any time
65	Woods Street	South of 8 Woods Street (White Eagle)	North of 8 Woods Street	East	No parking at any time
66	Woods Street	Poplar Avenue	71 Woods Street	West	No parking at any time
67	Woods Street	Queen Street	South end of School parking lot	East	No parking Monday to Friday 8:00am to 4:30pm



THE CORPORATION OF THE TOWN OF KIRKLAND LAKE

BY-LAW NUMBER 20-037

**BEING A BY-LAW TO AMEND BY-LAW NUMBER 20-002
BEING A BY-LAW TO PROVIDE FOR INTERIM TAX LEVY AND TO PROVIDE
FOR THE PAYMENT OF TAXES AND TO PROVIDE FOR PENALTY AND
INTEREST OF 1 PERCENT PER MONTH**

WHEREAS Section 317 of The *Municipal Act*, provides that the Council of a local municipality may, before the adoption of the estimate for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage (or 50 percent if no percentage is otherwise prescribed) of the final adjusted taxes for municipal and school purposes levied on the property for the previous year, that relates to residential, farm, commercial, industrial, new construction, pipelines, railways, hydro corridors, airports and other such unique properties;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Kirkland Lake enacts as follows:

1. **THAT** Section 2 of By-law Number 20-002 being a By-law to provide for interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1 percent per month be deleted and replaced with the following:
 2. On all taxes of the interim levy, which are in default on the first day following the last day of payment of each installment, a penalty of 1 percent shall be added and thereafter a penalty of 1 percent per month will be added on the first day of each and every month the default continues, save and except any and all interest and penalties to be applied to tax accounts between March 31st, 2020 and June 30th, 2020. All interest and penalties accumulated on tax accounts prior to March 31st, 2020 shall remain as interest and penalties accrued to that tax account.
2. **THAT** the Mayor and Clerk are hereby authorized to sign this by-law and to affix thereto the corporate seal, and
3. **THAT** this By-law comes into force upon passage by the Council of the Corporation of the Town of Kirkland Lake.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 7TH DAY OF APRIL, 2020.

Pat Kiely, Mayor

Meagan Elliott, Clerk



THE CORPORATION OF THE TOWN OF KIRKLAND LAKE

BY-LAW NUMBER 20-038

BEING A BY-LAW TO APPOINT MUNICIPAL LAW ENFORCEMENT OFFICERS FOR THE PURPOSE OF ENFORCING BY-LAWS IN THE TOWN OF KIRKLAND LAKE

WHEREAS Section 15 of the *Police Services Act, R.S.O. 1990, Chapter P. 15*, authorizes Councils to pass by-laws for the appointing of municipal law enforcement officers;

AND WHEREAS Section 227 of the *Municipal Act, S.O. 2001, Chapter 25*, authorizes Councils to pass by-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation, for carrying into effect the provisions of any by-law of the Council;

AND WHEREAS the Contractor K-9 Protection and Detection Services (PADS) who performs by-law enforcement services for the Town of Kirkland Lake requires Officers to issue tickets and charges;

AND WHEREAS the Officers named below meet the requirements of the Town and may be needed for enforcing other Town by-laws as well as parking by-laws from time to time;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF KIRKLAND LAKE ENACTS AS FOLLOWS:

1. **THAT** Daniela Gagnon and Katrina Fillion, be appointed as Municipal Law Enforcement Officers for:
 - (a) the enforcement of the Parking and Traffic By-law and Clean Yards By-law of the Corporation of the Town of Kirkland Lake; and
 - (b) the enforcement of other by-laws of the Corporation of the Town of Kirkland Lake, as designated by the Town Clerk.
2. **THAT** the Mayor and Clerk are hereby authorized to sign this By-law.

READ A FIRST, SECOND AND THIRD TIME, ENACTED AND PASSED THIS 7th DAY OF APRIL 2020.

Patrick Kiely, Mayor

Meagan Elliott, Clerk



The Corporation of the Town of Kirkland Lake

BY-LAW 20-039

**A bylaw to confirm
the proceedings of council
at its meeting held
April 7, 2020**

The Council of the Corporation of the Town of Kirkland Lake hereby enacts as follows:

1. The actions of the Council at its meeting held on the 7th day of April, 2020, in respect to each recommendation contained in the Reports of:

Minutes of the Emergency Meeting of Council held March 24, 2020
Minutes of the Special Meeting of Council held March 24, 2020
Minutes of the Special Meeting of Council held March 31, 2020

and in the reports of the other Committees forwarded therewith, and in respect to each motion, resolution, and other action passed and taken by the Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board or its successors is required, hereby adopted, and ratified and confirmed.

2. The Mayor or if absent the Acting Mayor of Council and the proper officials of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor or if absent the Acting Mayor, and the Clerk, or if absent the Deputy Clerk, are hereby directed to execute all documents required by Statute to be executed by them, as may be necessary in that behalf and to affix the Corporate Seal of the Municipality to all such documents.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 7TH DAY OF APRIL, 2020.

Pat Kiely, Mayor

Meagan Elliott, Clerk