



Minutes

Corporation of the Town of Kirkland Lake
Regular Meeting of Council
Council Chambers, Town Hall
April 21, 2020
4:40 p.m.

Attendance – Electronically

Mayor: Pat Kiely
Councillors: Rick Owen
Stacy Wight
Patrick Adams
Dennis Perrier
Eugene Ivanov
Casey Owens
Staff: Chief Administrative Officer: Ric McGee
Municipal Clerk: Meagan Elliott
Finance Manager/Treasurer: Keith Gorman
Director of Planning and Land Development: Ashley Bilodeau
Director of Community Services: Bonnie Sackrider
General Manager of Public Works: Michel Riberdy
Fire Chief: Rob Adair
Director, Economic Development and Tourism: Wilf Hass
Deputy Treasurer: Peter Georgeoff
Director of Care: Nancy Loach

Call to Order and Moment of Silence

Mayor Pat Kiely requested a moment of silence.

Approval of the Agenda

Moved by: Stacy Wight
Seconded by: Patrick Adams

BE IT RESOLVED THAT the Agenda for the Regular Meeting of Council held on April 21, 2020 beginning at 4:40PM be approved as circulated to all Members of Council with the removal of item 6.10 titled "Frontline Workers Appreciation Signage" and the addition of memo-DEV-001 titled "Delegation of Authority – 2 Premier Ave" to be presented as the new 6.10.

CARRIED

Declaration of Pecuniary Interest

Mayor Pat Kiely requested those present to declare any pecuniary interest with matters appearing on the agenda. Councillor Eugene Ivanov declared a pecuniary interest on item number 6.6 – Heritage North Service Delivery Review Update.

Petitions and Delegations

There were no petitions or delegations appearing before Council.

Acceptance of Minutes and Recommendations

Moved by: Rick Owen
Seconded by: Dennis Perrier

BE IT RESOLVED THAT Council accept the minutes of the following meetings:

- Minutes of the Regular Meeting of Council held April 7, 2020

CARRIED

Reports of Municipal Officers and Communications

- 6.1 COVID-19 Update, Verbal
Richard McGee, CAO

Moved by: Eugene Ivanov
Seconded by: Casey Owens

BE IT RESOLVED THAT the verbal update titled “**COVID-19 Update**” be received.

CARRIED

- 6.2 2020 Budget Update, Verbal
Keith Gorman, Treasurer

Moved by: Patrick Adams
Seconded by: Rick Owen

BE IT RESOLVED THAT the verbal update titled “**2020 Budget Update**” be received.

CARRIED

- 6.3 Financial and Key Performance Indicator Quarterly (KPI) Report
Keith Gorman, Treasurer

Moved by: Casey Owens
Seconded by: Stacy Wight

BE IT RESOLVED THAT the “**Financial and Key Performance Indicator Quarterly (KPI) Report**” be received.

CARRIED

- 6.4 Naming Rights
Bonnie Sackrider, Director of Community Services

Moved by: Eugene Ivanov
Seconded by: Patrick Adams

BE IT RESOLVED THAT Report Number 2020-CS-003 entitled “**Naming Rights**” be received, and

THAT staff be directed to update the Naming Rights policy.

CARRIED

6.5 Concession Services – Recreational Facilities
Bonnie Sackrider, Director of Community Services

Moved by: Rick Owen
Seconded by: Stacy Wight

BE IT RESOLVED THAT Report Number 2020-CS-004 entitled “**Concession Services – Recreational Facilities**”, be received,

THAT monthly rental fees be waived in full for the time period of March 16th, 2020 to May 31st, 2020 or until such time that the facility re-opens, whichever comes first, and

THAT staff be authorized to forgive payments for leases past March 16, 2020.

CARRIED

6.6 Heritage North Preliminary Service Delivery Review Update
Wilf Hass, Director Economic Development and Tourism

Councillor Ivanov declared a pecuniary interest and disabled his video/audio during this topic.

Moved by: Dennis Perrier
Seconded by: Casey Owens

BE IT RESOLVED THAT Memorandum Number 2020-ED-002 entitled “**Heritage North Preliminary Service Delivery Review Update**”, be received, and

THAT the final draft of the Service Delivery Review be presented to Council at the May 5, 2020 Council meeting.

CARRIED

6.7 Deputy Chief Building Official and Property Standards Officer Appointment - Clayton Seymour
Ashley Bilodeau, Manager of Land Development and Planning

Moved by: Stacy Wight
Seconded by: Rick Owen

BE IT RESOLVED THAT Report Number 2020-DEV-011 entitled “**Deputy Chief Building Official and Property Standards Officer Appointment - Clayton Seymour**” be received, and

THAT an Appointment By-law be presented to Council for passage to appoint Clayton Seymour as Deputy Chief Building Official and Property Standards Officer.

CARRIED

6.8 Unencumbered By-law Enforcement
Ashley Bilodeau, Manager of Land Development and Planning

Moved by: Eugene Ivanov
Seconded by: Dennis Perrier

BE IT RESOLVED THAT Report Number 2020-DEV-012 entitled “**Unencumbered By-law Enforcement**”, be received, and

THAT Council approves the step-by-step process presented in this report, and

THAT an unencumbered Municipal Law Enforcement process is hereby adopted by Council.

CARRIED

6.9 Body Cameras for By-law Enforcement Officers
Ashley Bilodeau, Manager of Land Development and Planning

Moved by: Patrick Adams
Seconded by: Rick Owen

BE IT RESOLVED THAT Report Number 2020-DEV-013 entitled “**Body Cameras for By-law Enforcement Officers**”, be received, and

THAT staff be directed to work with PADS to prepare a Cost Analysis and Policy (including an Information Management Agreement with PADS and Standard Operating Procedure) for use of body cameras on By-law Enforcement Officers in the Town of Kirkland Lake.

CARRIED

Frontline Workers Appreciation Signage memo removed from agenda
Delegation of Authority – 2 Premier Avenue Demolition Permit added to agenda

6.10 Delegation of Authority – 2 Premier Avenue Demolition Permit
Ashley Bilodeau, Manager of Land Development and Planning

Moved by: Casey Owens
Seconded by: Eugene Ivanov

BE IT RESOLVED THAT Memorandum Number 2020-DEV-001 entitled “**Delegation of Authority – 2 Premier Avenue Demolition Permit**”, be received, and

THAT, the Manager of Planning and Land Development be delegated authority to sign the Demolition Permit Application, on behalf of the Town of Kirkland Lake to expedite the demolition of the vacation abandoned building at 2 Premier Avenue East in the Town of Kirkland Lake.

CARRIED

Consideration of Notices of Motion

No motions to consider.

Introduction, Reading and Consideration of Bylaws

Moved by: Dennis Perrier
Seconded by: Rick Owen

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-040, being a bylaw to amend by-law 15-017 being a bylaw to regulate parking in the Town of Kirkland Lake

CARRIED

Moved by: Eugene Ivanov
Seconded by: Stacy Wight

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-041, being a bylaw to appoint a Deputy Chief Building Official and Property Standards Officer

CARRIED

Questions from Council to Staff

9.1 Question from Councillor Wight

Moved by: Patrick Adams
Seconded by: Casey Owens

BE IT RESOLVED THAT the question submitted by Councillor Wight regarding changes to the agenda be received.

CARRIED

Notice(s) of Motion

No notices of motion submitted.

Councillor's Reports

Councillors reported on events over the past 2 weeks and thanked the community for doing their part during this COVID-19 pandemic.

Additional Information

12.1 Kirkland Lake Horticultural Society

Moved by: Rick Owen
Seconded by: Eugene Ivanov

BE IT RESOLVED THAT correspondence from the Kirkland Lake Horticultural Society regarding the purchase of flowers be received, and

THAT Council approve the purchase of flowers before the passing of the 2020 Operating Budget up to \$5000.00.

CARRIED

12.2 Resident complaint regarding Portable Shelters

Moved by: Dennis Perrier
Seconded by: Stacy Wight

BE IT RESOLVED THAT correspondence from Mike Howey regarding the provision of portable shelters be received, and

THAT staff be directed to implement regulations related to portable shelters as part of the Zoning Bylaw update.

CARRIED

Closed Session

No Closed Session.

Matters from Closed Session

No Closed Session.

Confirmation Bylaw

Moved by: Rick Owen
Seconded by: Patrick Adams

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-042, being a bylaw to confirm the proceedings of Council at its meeting held April 21, 2020.

CARRIED

Adjournment

Moved by: Dennis Perrier

Seconded by: Casey Owens

BE IT RESOLVED THAT Council adjourn the April 21, 2020 Regular Meeting of Council

CARRIED

The meeting adjourned at: 7:33 pm

Pat Kiely, Mayor

Meagan Elliott, Clerk