

MINUTES

Corporation of the Town of Kirkland Lake
Regular Meeting of Council
Electronically via Zoom
June 2, 2020
4:40 p.m.



Attendance – Electronically

Mayor: Pat Kiely
Councillors: Casey Owens
Stacy Wight
Patrick Adams
Dennis Perrier
Eugene Ivanov
Absent: Rick Owen
Staff: Chief Administrative Officer: Ric McGee
Municipal Clerk: Meagan Elliott
Finance Manager/Treasurer: Keith Gorman
Director of Planning and Land Development: Ashley Bilodeau
Director of Community Services: Bonnie Sackrider
General Manager of Public Works: Michel Riberdy
Fire Chief: Rob Adair
Deputy Treasurer: Peter Georgeoff
Director of Care: Nancy Loach

Call to Order and Moment of Silence

Mayor Pat Kiely requested a moment of silence.

Approval of the Agenda

Moved by: Casey Owens

Seconded by: Dennis Perrier

BE IT RESOLVED THAT the Agenda for the Regular Meeting of Council held on June 2, 2020 beginning at 4:40 p.m. be approved as circulated to all Members of Council, and

THAT Council suspends provision 15 of By-Law 15-075 being a by-law regulating the Procedures of Council to permit a Public Meeting heading for the purposes of a Zoning By-Law Amendment at 48 McCamus Avenue.

CARRIED

Declaration of Pecuniary Interest

Mayor Pat Kiely requested those present to declare any pecuniary interest with matters appearing on the agenda. Councillor Owens declared a pecuniary interest on item 7.2 as he is a teacher at ECJV.

Public Meeting

- 1.1 Call to Order
- 1.2 Purpose of Meeting
- 1.3 Confirmation of Notice
- 1.4 Summary of Planning Report
- 1.5 Applicant Comments
- 1.6 Correspondence Received
- 1.7 Questions from Public
- 1.8 Chair Declares Public Meeting to be Closed
- 1.9 Consideration of Proposed Amendment

Moved by: Patrick Adams

Seconded by: Eugene Ivanov

BE IT RESOLVED THAT Report Number 2020-DEV-027 entitled “**Zoning By-law Amendment - 48 McCamus Avenue**”, be received, and **THAT** staff be directed to prepare and present a By-law to Council to authorize the Corporation of the Town of Kirkland Lake to rezone 48 McCamus Avenue from “Residential Low to Medium Density (R2)” to “Residential Medium Density Special (R3 Sp.)”, with the following provisions:

- A minimum lot area of 446.0 square metres;
- A minimum frontage of 12.1 metres;
- A maximum lot coverage of 50%;
- A minimum front yard setback of 2.0 metres; and
- A minimum side yard setback of 0.6 metres.

CARRIED

- 1.10 Explanation of Appeal

Petitions and Delegations

There were not petitions or delegations appearing before Council.

Acceptance of Minutes and Recommendations

Moved by: Stacy Wight

Seconded by: Casey Owens

BE IT RESOLVED THAT Council accept the minutes of the following meetings:

- Minutes of the Regular Meeting of Council held May 19, 2020
- Minutes of the Special Meeting of Council held May 26, 2020
- Minutes of the Kirkland Lake Public Library Board held February 20, 2020

CARRIED

Reports of Municipal Officers and Communications

COVID-19 Update, Verbal
Richard McGee, CAO

Moved by: Eugene Ivanov

Seconded by: Patrick Adams

BE IT RESOLVED THAT the verbal update titled “**COVID-19 Update**” be received.

CARRIED

ECJV Request for Parade Permit
Meagan Elliott, Clerk

Councillor Owens disabled audio video at 5:01 pm

Councillor Owens enabled audio/video at 5:04pm

Moved by: Dennis Perrier

Seconded by: Stacy Wight

BE IT RESOLVED THAT Memorandum Number 2020-CLK-003 entitled “**ECJV Request for Parade Permit**” be received,

THAT staff be directed to coordinate details with the applicant for the temporary road closure of Duncan Ave. and Second St E., Duncan Ave. and Hudson Bay Ave., and Duncan Ave. and O’Meara Blvd., Duncan Ave. and Churchill Drive from 6:30-8pm on June 17, 2020.

CARRIED

2020 User Fees
Meagan Elliott, Clerk

Moved by: Casey Owens

Seconded by: Dennis Perrier

BE IT RESOLVED THAT Memorandum Number 2020-CLK-002 entitled “**2020 User Fees**” be received,

THAT staff be directed to present a by-law to Council at the June 16, 2020 Regular Meeting of Council to establish the 2020 User Fees at the same level as the 2019 User Fees with the exception of “Blue Carts” to increase by \$5.00

THAT the 2020 User Fees include the addition of a licensing fee of \$250.00 for “Food Carts” on Schedule B – Administration Division,

THAT an additional Schedule C be added entitled “Equipment Rates”, and

THAT By-law Number 18-147, being a By-law to Establish User Fees for 2019, be repealed.

CARRIED

Moved by: Patrick Adams

Seconded by: Stacy Wight

BE IT RESOLVED THAT staff be directed to prepare an Equipment Rental policy.

CARRIED

Teck Township Wood Harvesting Summary Report
Wilfred Hass, Director of Economic Development

Moved by: Dennis Perrier

Seconded by: Eugene Ivanov

BE IT RESOLVED THAT Report Number 2020-ED-004 entitled “**Teck Township Wood Harvesting Summary Report**”, be received,

THAT staff be directed to allocate funds from the revenue realized from harvesting TKL Blocks 13 and 14 totaling \$35,033 to the Community Improvement Plan, and

THAT, staff be directed to allocate funds from the revenue realized from harvesting TKL Blocks 15, 16, 17 totaling \$70,654 to the Community Improvement Plan.

CARRIED

Request to Lease Land – Across from 35 Premier Avenue East
Ashley Bilodeau, Manager of Land Development and Planning

Moved by: Patrick Adams

Seconded by: Stacy Wight

BE IT RESOLVED THAT Report Number 2020-DEV-024 entitled “**Request to Lease Land - Across 35 Premier Avenue East**”, be received,

THAT staff be directed to present a By-law to Council to enter into a Lease Agreement with the owners of 35 Premier Avenue East, and

THAT the Lease Agreement shall stipulate the requirement to keep the property in a good and tidy condition.

CARRIED

Request to Purchase – 2 Premier Avenue East
Ashley Bilodeau, Manager of Land Development and Planning

Moved by: Eugene Ivanov

Seconded by: Dennis Perrier

BE IT RESOLVED THAT Report Number 2020-DEV-026 entitled “**Request to Purchase – 2 Premier Avenue East**”, be received,

THAT staff be directed to present a By-law to Council to authorize the Corporation of the Town of Kirkland Lake to enter into an agreement of purchase and sale for the property known as 2 Premier Avenue East to Rheal and Debbie Roy for a sale price of \$200.00,

THAT the purchase and sale agreement reflect that the Town of Kirkland Lake will waive the tipping fees associated with the demolition, and

THAT the purchase and sale agreement shall reflect a condition to demolish the building within one (1) month of transfer, and that failure to do so, will result in the municipality arranging for demolition and charging back to the property owner.

CARRIED

Strategic Plan
Ashley Bilodeau, Manager of Land Development and Planning

Moved by: Stacy Wight

Seconded by: Patrick Adams

BE IT RESOLVED THAT the Draft Strategic Plan be received, and **THAT** Council for the Corporation of the Town of Kirkland Lake recommends the approval of the Strategic Plan to the June 16, 2020 Regular Meeting of Council with the following amendments:

That 1 or more policies be presented to Council per Regular Meeting for review

That staff assess contracted snow removal

That the Strategic Plan be titled "Town of Kirkland Lake Strategic Plan 2020-2024"

That the vision statement be "The Right Environment"

That the mission statement be "Our Corporation is a model of public service done right, and taxpayers have the confidence in what we do and the value they are getting for their taxes".

CARRIED

Consideration of Notices of Motion

Dump Protocol
Councillor Stacy Wight

Moved by: Stacy Wight

Seconded by: Casey Owens

BE IT RESOLVED THAT staff be directed to bring forth a formalized protocol/procedure for dump employees to follow, including a system to ensure proper collection of information required at the gate.

CARRIED

Introduction, Reading and Consideration of Bylaws

Moved by: Dennis Perrier

Seconded by: Eugene Ivanov

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-050, being a bylaw to Execute an Agreement with WSCS Consulting Inc. to perform a Service Delivery Review for the Corporation of the Town of Kirkland Lake.

CARRIED

Moved by: Casey Owens

Seconded by: Patrick Adams

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-051, being a bylaw to Stop up, Close and Declare the Road Allowance located to the South of Lot 72, Plan M-109 as Surplus Land.

CARRIED

Moved by: Stacy Wight
Seconded by: Eugene Ivanov

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-052, being a bylaw to Authorize the Execution of an Agreement with Richard Roy for a portion of Municipal Property located across from 35 Premier Avenue East.

CARRIED

Questions from Council to Staff

Councillor Wight inquired on the timeline of the launch of the new website and staff advised it should be live within the coming weeks.

Notice(s) of Motion

None noted.

Councillor's Reports

Communication of Upcoming Council Meetings Through Social Media Councillor Patrick Adams

Moved by: Patrick Adams
Seconded by: Dennis Perrier

BE IT RESOLVED THAT Memorandum Number 2020-CNL-001 entitled "**Communication of upcoming Council meetings through social media**" be received, and **THAT** Council directs the CAO to communicate upcoming meetings of council through social media, and where possible, stream meetings live on social media pages.

CARRIED

Updates from Councillors

None noted.

Additional Information

Adoption of Budget Notice, Verbal Meagan Elliott, Clerk

Moved by: Stacy Wight
Seconded by: Casey Owens

BE IT RESOLVED THAT notice is hereby given in accordance with By-Law 19-078 being a by-law to establish procedures for Public Notice that the adoption of the proposed 2020 annual budget will be considered at the June 16, 2020 Regular Meeting of Council

CARRIED

Closed Session

Moved by: Eugene Ivanov
Seconded by: Dennis Perrier

BE IT RESOLVED THAT Council move into an In-Camera meeting pursuant to Section 239(2) to discuss 1 proposed land disposition, 1 matter about an identifiable individual and 1 litigation matter.

CARRIED

Council moved into the In-Camera session at 6:25pm

Minutes of the In-Camera Meeting of Council held May 19, 2020

Request to Purchase Land
Ashley Bilodeau, Manager of Land Development and Planning

Library Committee Member Appointment
Meagan Elliott, Clerk

Statement of Claim – Carriere vs TKL
Richard McGee, CAO

Matters from Closed Session

Moved by: Patrick Adams
Seconded by: Eugene Ivanov

BE IT RESOLVED THAT Council appoint Helen Miller as a Committee Member to the Kirkland Lake Public Library Board.

CARRIED

Confirmation Bylaw

Moved by: Casey Owens
Seconded by: Stacy Wight

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-053, being a bylaw to confirm the proceedings of Council at its meeting held June 2, 2020.

CARRIED

Adjournment

Moved by: Dennis Perrier

Seconded by: Stacy Wight

BE IT RESOLVED THAT Council adjourn the June 2, 2020 Regular Meeting of Council.

CARRIED

The meeting adjourned at: 6:49 pm



Pat Kiely, Mayor



Meagan Elliott, Clerk