

# MINUTES

Corporation of the Town of Kirkland Lake  
Regular Meeting of Council  
Electronically via Zoom  
July 14, 2020  
4:40 p.m.



## Attendance – Electronically

Mayor: Pat Kiely  
Councillors: Casey Owens  
Stacy Wight  
Patrick Adams  
Dennis Perrier  
Eugene Ivanov  
Rick Owen  
Staff: Chief Administrative Officer: Ric McGee  
Municipal Clerk: Meagan Elliott  
Treasurer: Keith Gorman  
Director of Planning and Land Development: Ashley Bilodeau  
Director of Community Services: Bonnie Sackrider  
General Manager of Public Works: Michel Riberdy  
Deputy Treasurer: Peter Georgeoff  
Director of Care: Nancy Loach  
Director of Economic Development: Wilfred Hass

### 1. Call to Order and Moment of Silence

Mayor Pat Kiely requested a moment of silence.

### 2. Approval of the Agenda

Moved by: Rick Owen

Seconded by: Dennis Perrier

**BE IT RESOLVED THAT** the Agenda for the Regular Meeting of Council held on July 14, 2020 beginning at 4:52 p.m. be approved as circulated to all Members of Council.

**CARRIED**

### 3. Declaration of Pecuniary Interest

Mayor Pat Kiely requested those present to declare any pecuniary interest with matters appearing on the agenda. Councillor Rick Owen declared a pecuniary interest on item 6.3, Town of Kirkland Lake –Organizational Structure and Training Update and 6.5, Sanitary Sewer Blockage Policy, as his wife and son work in the waterworks department. Councillor Casey Owens declared a pecuniary interest on item 6.5, Sanitary Sewer Blockage Policy as his home may be affected by the policy. Councillor Eugene Ivanov

declared a pecuniary interest on item 6.7, Temporary Use By-law for Temporary Patio Expansions as he is a restaurant owner.

**4. Petitions and Delegations**

4.1 2019 Audit Report  
Lloyd Crocker, Grant Thornton

Moved by: Eugene Ivanov

Seconded by: Patrick Adams

**BE IT RESOLVED THAT** the presentation by Lloyd Crocker from Grant Thornton on the 2019 Audit Report be received.

**CARRIED**

**5. Acceptance of Minutes and Recommendations**

Moved by: Casey Owens

Seconded by: Stacy Wight

**BE IT RESOLVED THAT** Council accept the minutes of the following meetings:

- Minutes of the Regular Meeting of Council held June 16, 2020
- Minutes of the Special Meeting of Council held June 23, 2020

**CARRIED**

**6. Reports of Municipal Officers and Communications**

6.1 2019 Audited Financial Statements  
Keith Gorman, Treasurer

Moved by: Stacy Wight

Seconded by: Dennis Perrier

**BE IT RESOLVED THAT** Report Number 2020-FIN-003 entitled “**2019 Audited Financial Statements**”, be received,

**THAT** Council for the Corporation of the Town of Kirkland Lake hereby approves the Consolidated Financial Statements of the Town of Kirkland Lake for the year ended December 31, 2019,

**THAT** Council for the Corporation of the Town of Kirkland Lake hereby approves the Trust Funds Balance Sheet and Statement of Continuity of the Town of Kirkland Lake and its affiliated Boards for the year ended December 31, 2019, and

**THAT** Council for the Town of Kirkland Lake hereby authorizes staff to distribute the Audited Financial Statement as required by Section 295 (1) of the Municipal Act, 2001.

**CARRIED**

6.2 COVID-19 Update, Verbal  
Ric McGee, CAO

Moved by: Patrick Adams

Seconded by: Eugene Ivanov

**BE IT RESOLVED THAT** the verbal update titled “**COVID-19 Update**” be received.

**CARRIED**

6.3 Town of Kirkland Lake –Organizational Structure and Training Update  
Ric McGee, CAO

*Councillor Rick Owen disabled audio/video at 5:39pm*

*Councillor Rick Owen enabled audio/video at 5:40pm*

*Councillor Rick Owen disabled audio/video at 5:41pm*

*Councillor Rick Owen enabled audio/video at 5:44pm*

Moved by: Eugene Ivanov

Seconded by: Dennis Perrier

**BE IT RESOLVED THAT** Report Number 2020-CAO-005 entitled “**Town of Kirkland Lake – Organizational Structure and Training Update**” be received.

**CARRIED**

6.4 Award of RFP-553-20: Integrity Commissioner  
Meagan Elliott, Clerk

Moved by: Dennis Perrier

Seconded by: Stacy Wight

**BE IT RESOLVED THAT** Report Number 2020-CLK-002 entitled “**Award of RFP-553-20: Integrity Commissioner**” be received, and

**THAT** the report be referred back to staff for the August 11, 2020 Regular Meeting of Council to include the detailed evaluations.

**CARRIED**

6.5 Sanitary Sewer Blockage Policy  
Michel Riberdy, General Manager of Public Works

*Councillor Rick Owen disabled audio/video at 6:07pm*

*Councillor Rick Owen enabled audio/video at 6:10pm*

*Councillor Casey Owens disabled audio and left the room at 6:07pm*

*Councillor Casey Owens enabled audio and returned at 6:11pm*

Moved by: Stacy Wight

Seconded by: Patrick Adams

**BE IT RESOLVED THAT** the Sanitary Sewer Blockage Policy be received, and **THAT** staff be directed to implement, administer and upload the Sanitary Sewer Blockage Policy to the Town’s website and forward copies to plumbing contractors that work in the Town of Kirkland Lake.

CARRIED

6.6 Leasing of and Encroachments onto Municipal Property Policy - Update  
Ashley Bilodeau, Manager of Land Development and Planning

Moved by: Casey Owens

Seconded by: Dennis Perrier

**BE IT RESOLVED THAT** Report Number 2020-DEV-032 entitled “**Leasing of and Encroachments onto Municipal Property Policy – Update**”, be received,  
**THAT** Council for the Corporation of the Town of Kirkland Lake hereby repeals the existing Leasing of and Encroachments onto Municipal Property Policy;  
**THAT** Council of the Corporation of the Town of Kirkland Lake hereby approves the new Leasing of and Encroachments onto Municipal Property Policy;  
**THAT** staff be directed to implement, administer and upload the new Leasing of and Encroachments onto Municipal Property Policy to the Town’s website; and  
**THAT** staff circulate the new Policy and potential impacts to existing lease holders and provide options for 2021.

CARRIED

6.7 Temporary Use By-law for Temporary Patio Expansions  
Ashley Bilodeau, Manager of Land Development and Planning

*Councillor Eugene Ivanov disabled audio/video at 6:23pm*

*Councillor Eugene Ivanov enabled audio/video at 6:31pm*

Moved by: Stacy Wight

Seconded by: Rick Owen

**BE IT RESOLVED THAT** Report Number 2020-DEV-033 entitled “**Temporary Use By-law for Temporary Patio Expansions**” be received,

**THAT** a Temporary By-law be passed to authorize the Corporation of the Town of Kirkland Lake to allow temporary patios under the Zoning By-law, with the following provisions:

Outdoor patios accessory to an existing permitted restaurant may be located on an adjacent property, or within a parking area, parking space or drive aisle provided:

- a) There shall be no restriction on the maximum area of an outdoor patio;
- b) Notwithstanding Section a) above, an outdoor patio located within a parking area shall not occupy more than the greater of:
  - 1. 4 of the required parking spaces; or
  - 2. 33% of the provided parking spaces for the use.
- c) An outdoor patio area associated with a restaurant or brewery shall be exempt from requirements for provision of parking spaces.
- d) The outdoor patio area does not occupy any fire route.
- e) The outdoor patio does not occupy accessible parking spaces.

- f) The outdoor patio shall not be used to provide entertainment such as performances, music and dancing.
- g) An outdoor patio shall be setback a minimum distance of 1.0 metre from the mutual property line shared with a municipal road; 1.5 metre from all other property lines or 1.2 metres from a parking area.
- h) An outdoor patio shall be setback 12.1 metres from a property line with a dwelling unless permission from the owner of the property is obtained.
- i) The property owner is exempt from requiring a Site Plan Control Agreement amendment to accommodate the temporary outdoor patio,

**THAT** the Temporary Seasonal Patio Program be amended to permit canopies and covered patio areas, so long as two full sides of the outdoor dining area are open to the outdoors.

**THAT** the Temporary Seasonal Patio Program shall remain in effect until the Order under Subsection 7.0.2 of the Emergency Management and Civil Protection Act is revoked.

**CARRIED**

6.8 Request from Green For Life Environmental (GFL) to Modify Waste/Recycling Collection Schedule  
Ashley Bilodeau, Manager of Land Development and Planning

Moved by: Eugene Ivanov

Seconded by: Casey Owens

**BE IT RESOLVED THAT** the correspondence from GFL regarding a request to modify the current collection schedule, be received,

**THAT** Report Number 2020-DEV-034 entitled "**Request from Green For Life Environmental (GFL) to Modify Waste/Recycling Collection Schedule**" be received, and

**THAT** this report be referred to the August 11, 2020 Regular Meeting of Council to allow Council adequate time to review and consider the proposed modifications to the collection schedule, with the following recommendation:

**THAT** staff be directed to modify the waste and recycling schedule in accordance with the proposal submitted by GFL, and

**THAT** GFL shall be responsible for the promotion of the new collection schedule with support from the Town's media platforms.

**CARRIED**

7. Consideration of Notices of Motion

None noted.

**8. Introduction, Reading and Consideration of By-Laws**

Moved by: Patrick Adams

Seconded by: Rick Owen

**BE IT RESOLVED THAT** the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

**Bylaw Number 20-064**, Being a bylaw to repeal by-law 20-041 being a by-law to appoint a Deputy Chief Building Official and Property Standards Officer

**CARRIED**

Moved by: Casey Owens

Seconded by: Dennis Perrier

**BE IT RESOLVED THAT** the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

**Bylaw Number 20-065**, being a bylaw to amend the Corporation of the Town of Kirkland Lake's Zoning By-Law number 12-019

**CARRIED**

**9. Questions from Council to Staff**

None noted.

**10. Notice(s) of Motion**

None noted.

**11. Councillor's Reports**

Members of Council noted events over the past weeks.

**12. Additional Information**

12.1 Universal Basic Income  
Councillor Stacy Wight

Moved by: Stacy Wight

Seconded by: Rick Owen

**BE IT RESOLVED THAT** the resolution from the Municipality of West Elgin regarding a universal basic income program be received, and

**THAT** Council of the Corporation of the Town of Kirkland Lake respectfully requests that the Government of Ontario and the Government of Canada investigate the feasibility of implementing a universal basic income program.

**CARRIED**

12.2 Access to Affordable Broadband  
Councillor Stacy Wight

Moved by: Stacy Wight

Seconded by: Eugene Ivanov

**BE IT RESOLVED THAT** the resolution from the Municipality of West Elgin regarding access to affordable broadband be received, and

**THAT** Council of the Corporation of the Town of Kirkland Lake respectfully requests that the Government of Ontario investigate the implementation of broadband in the under-serviced areas of Kirkland Lake.

**CARRIED**

13. Closed Session

No closed session.

14. Matters from Closed Session

No closed session.

15. Confirmation Bylaw

Moved by: Patrick Adams

Seconded by: Eugene Ivanov

**BE IT RESOLVED THAT** the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

**Bylaw Number 20-066**, being a bylaw to confirm the proceedings of Council at its meeting held July 14, 2020.

**CARRIED**

16. Adjournment

Moved by: Dennis Perrier

Seconded by: Rick Owen

**BE IT RESOLVED THAT** Council adjourn the July 14, 2020 Regular Meeting of Council.

**CARRIED**

*The meeting adjourned at: 6:58 pm*

  
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Pat Kiely, Mayor

  
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Meagan Elliott, Clerk