



# MINUTES

Corporation of the Town of Kirkland Lake  
Regular Meeting of Council  
Council Chambers  
October 6, 2020  
4:40 p.m.

## Attendance

Acting Mayor: Casey Owens  
Councillors: Pat Kiely *electronically – delegated Chair to Acting Mayor*  
Stacy Wight  
Patrick Adams  
Eugene Ivanov  
Rick Owen  
Absent: Dennis Perrier  
Staff: Chief Administrative Officer: Ric McGee  
Clerk: Meagan Elliott  
Director of Corporate Services: Keith Gorman  
Director of Development Services: Ashley Bilodeau  
Director of Community Services: Bonnie Sackrider  
Director of Public Works: Michel Riberdy  
Fire Chief: Rob Adair  
Manager of Economic and Development: Wilf Hass  
Human Resources Supervisor: Kassandra Young  
Waste Management Manager: Richard Charbonneau

## 1. Call to Order and Moment of Silence

Acting Mayor Casey Owens requested a moment of silence.

## 2. Approval of the Agenda

Moved by: Patrick Adams

Seconded by: Eugene Ivanov

**BE IT RESOLVED THAT** the Agenda for the Regular Meeting of Council held on October 6, 2020 beginning at 4:40 p.m. be approved as circulated to all Members of Council.

**CARRIED**

## 3. Declaration of Pecuniary Interest

Acting Mayor Casey Owens requested those present to declare any pecuniary interest with matters appearing on the agenda. None noted.

**4. Petitions and Delegations**

4.1 MP Charlie Angus

Moved by: Stacy Wight  
Seconded by: Rick Owen

**BE IT RESOLVED THAT** the delegation by MP Charlie Angus be received.

**CARRIED**

4.2 Penny Fournel – Kirkland Ave. Encroachment

Moved by: Rick Owen  
Seconded by: Patrick Adams

**BE IT RESOLVED THAT** the delegation by Penny and Gary Fournel be received.

**CARRIED**

**5. Acceptance of Minutes and Recommendations**

Moved by: Eugene Ivanov  
Seconded by: Stacy Wight

**BE IT RESOLVED THAT** Council accept the minutes of the following meetings:

- Minutes of the Regular Meeting of Council held September 22, 2020

**CARRIED**

**6. Reports of Municipal Officers and Communications**

6.1 COVID-19 Update, Verbal  
Ric McGee, CAO

Moved by: Patrick Adams  
Seconded by: Rick Owen

**BE IT RESOLVED THAT** the verbal update titled “**COVID-19 Update**” be received.

**CARRIED**

6.2 Request to Encroach onto the Kirkland Avenue Road Allowance in Swastika”  
Ashley Bilodeau, Director of Development Services

Moved by: Stacy Wight  
Seconded by: Rick Owen

**BE IT RESOLVED THAT** Report Number 2020-DEV-052 entitled “**Request to Encroach onto the Kirkland Avenue Road Allowance in Swastika**”, be received,

**THAT** staff be directed to reject the request to encroach onto the Kirkland Avenue road allowance in Swastika, and

**THAT** the applicants be advised to remove the encroaching structure no later than October 30, 2020.

**DEFEATED**

Moved by: Rick Owen

Seconded by: Patrick Adams

**BE IT RESOLVED THAT** Report Number 2020-DEV-052 entitled “**Request to Encroach onto the Kirkland Avenue Road Allowance in Swastika**”, be received, and **THAT** staff be directed to present an encroachment agreement for the Kirkland Ave property in Swastika at the October 20, 2020 Regular Meeting of Council.

**CARRIED**

6.3 Airport Land Lease

Ashley Bilodeau, Director of Development Services

Moved by: Rick Owen

Seconded by: Patrick Adams

**BE IT RESOLVED THAT** Report Number 2020-DEV-046 entitled “**Land Lease Agreement - Kirkland Lake Airport**” be received, and

**THAT** a By-law be presented to Council to authorize the execution of a ten (10) year land lease agreement with Dr. Bill Durocher for the land his private hanger occupies at the Kirkland Lake Airport.

**CARRIED**

6.4 Waste Reduction Week 2020

Ashley Bilodeau, Director of Development Services

Moved by: Stacy Wight

Seconded by: Patrick Adams

**BE IT RESOLVED THAT** Report Number 2020-DEV-053 entitled “**Waste Reduction Week 2020**”, be received, and

**THAT** October 19 – 25, 2020 is hereby declared by Council as Waste Reduction Week in the Town of Kirkland Lake.

**CARRIED**

6.5 Lobby Advertising

Bonnie Sackrider, Director of Community Services

Moved by: Stacy Wight

Seconded by: Eugene Ivanov

**BE IT RESOLVED THAT** Report Number 2020-CS-008 entitled “**Lobby Advertising**”, be received,

**THAT** staff be directed to present a report on the stand alone kiosk option before the end of 2020, and

**THAT** staff be directed to contact user groups to gauge interest in advertising in the Complex lobby.

**CARRIED**

6.6 Police Services Board Recommendations

Meagan Elliott, Clerk

Moved by: Rick Owen

Seconded by: Eugene Ivanov

**BE IT RESOLVED THAT** Memorandum Number 2020-CLK-006 entitled “**Police Service Board Recommendations**” be received,

**THAT** staff be directed to assess the warrants to determine if Main Street should be designated a Community Safety Zone and report back to Council in Q1 of 2021, and

**THAT** no action be taken to permit additional recreational vehicles to be included in the Town of Kirkland Lake Off-Road Vehicle By-Law.

**CARRIED**

6.7 Training, Education and Development Policy  
Kassandra Young, Human Resources Supervisor

Moved by: Stacy Wight

Seconded by: Rick Owen

**BE IT RESOLVED THAT** Report Number 2020-HR-006 entitled “**Training, Education and Development Policy**” be received,

**THAT** Council for the Corporation of the Town of Kirkland Lake hereby approves the revised Policy as presented, and

**THAT** staff be directed to insert the approved policy into the Corporate Policy Manual and upload the Training, Education and Development Policy to the Town’s website.

**CARRIED**

6.8 Kirkland Lake Water Treatment Plant PLC and SCADA Replacement  
Michel Riberdy, Director of Public Works

**BE IT RESOLVED THAT** Report Number 2020-PW-005 entitled “**Kirkland Lake Water Treatment Plant PLC and SCADA Replacement**”, be received,

Moved by: Patrick Adams

Seconded by: Eugene Ivanov

**BE IT RESOLVED THAT** Report Number 2020-PW-005 entitled “**Kirkland Lake Water Treatment Plant PLC and SCADA Replacement**”, be received,

**THAT** Council hereby awards the Kirkland Lake Water Treatment Plant PLC and SCADA replacement to Stroma Automation Solutions at an upset limit of \$215,236.97 (HST excluded),

**THAT** Council approves \$26,125.89 (HST excluded) to the Ontario Clean Water Agency for support services to facilitate the Kirkland Lake Water Treatment Plant PLC and SCADA replacement project,

**THAT** staff is hereby authorized to execute the necessary documents to complete the terms and conditions of RFB No.: OCWA056KLSCADA,

**THAT** Council authorizes the reallocation of \$160,000.00 from the Energy Efficiency Capital Project to the SCADA Upgrade in the 2020 Approved Capital Budget with the residual amount carried forward as a fifteen-month project into the 2021 Capital Budget, and

**THAT** staff be directed to include \$90,000.00 dollars in the 2021 Capital Budget for SCADA Upgrades as a pre-approved project.

**CARRIED**

6.9 Award of RFT-557-20 Supply and Delivery of Winter Sand  
Michel Riberdy, Director of Public Works

Moved by: Stacy Wight

Seconded by: Patrick Adams

**BE IT RESOLVED THAT** Report Number 2020-PW-008 entitled “**Award of RFT-557-20 Supply and Delivery of Winter Sand**”, be received,  
**THAT** Council hereby awards RFT-557-20 Supply and Delivery of Winter Sand to A. Miron Topsoil Limited in the amount of \$29,560 plus HST, and  
**THAT** staff is hereby authorized to execute the necessary documents to complete the terms of RFT-557-20.

**CARRIED**

7. Consideration of Notices of Motion

None noted.

8. Introduction, Reading and Consideration of By-Laws

Moved by: Rick Owen

Seconded by: Patrick Adams

**BE IT RESOLVED THAT** the following by-law be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

**By-law Number 20-080**, being a by-law to authorize the execution of an agreement with William Durocher for a portion of municipal property located at the Kirkland Lake Municipal Airport.

**CARRIED**

9. Questions from Council to Staff

9.1 Audible Crosswalk  
Patrick Adams, Councillor

Moved by: Patrick Adams

Seconded by: Eugene Ivanov

**BE IT RESOLVED THAT** the question from Councillor Patrick Adams regarding the Audible Crosswalk be received.

**CARRIED**

10. Notice(s) of Motion

None noted.

**11. Councillor's Reports**

11.1 Councillor Updates

Moved by: Stacy Wight  
Seconded by: Rick Owen

**BE IT RESOLVED THAT** the verbal updates from members of Council be received.

**CARRIED**

**12. Additional Information**

12.1 Notice of Integrity Commissioner Report for Oct. 20, 2020 Meeting

Moved by: Eugene Ivanov  
Seconded by: Stacy Wight

**BE IT RESOLVED THAT** the verbal notice of an Integrity Commissioner Report coming to the October 20, 2020 Regular Meeting of Council be received.

**CARRIED**

**13. Closed Session**

Moved by: Rick Owen  
Seconded by: Patrick Adams

**BE IT RESOLVED THAT** Council move into a Closed Session pursuant to Section 239(2) to discuss 1 land disposition matter.

**CARRIED**

*Council moved into Closed Session at 7:18pm*

13.1 Minutes of the Closed Session of Council held September 22, 2020

13.2 Request to Purchase Laneway – Queen Street  
Ashley Bilodeau, Director of Development Services

*Council rose from Closed Session at 7:28pm*

**14. Matters from Closed Session**

None noted.

**15. Confirmation By-Law**

Moved by: Patrick Adams  
Seconded by: Stacy Wight

**BE IT RESOLVED THAT** the following by-law be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

**By-law Number 20-081**, being a by-law to confirm the proceedings of Council at its meeting held October 6, 2020.

**CARRIED**

**16. Adjournment**

Moved by: Eugene Ivanov

Seconded by: Rick Owen

**BE IT RESOLVED THAT** Council adjourn the October 6, 2020 Regular Meeting of Council.

**CARRIED**

*The meeting adjourned at: 7:29pm*

---

Pat Kiely, Mayor

---

Meagan Elliott, Clerk

APPROVED BY COUNCIL ON OCTOBER 20, 2020