



MINUTES

Corporation of the Town of Kirkland Lake
Regular Meeting of Council
Council Chambers
December 15, 2020
4:40 p.m.

Attendance

Mayor: Pat Kiely
Councillors: Casey Owens
Stacy Wight
Eugene Ivanov
Rick Owen
Lad Shaba
Absent: Patrick Adams
Staff: Clerk: Meagan Elliott
Director of Corporate Services: Keith Gorman
Director of Community Services: Bonnie Sackrider
Director of Public Works: Michel Riberdy
Director of Care: Tanya Schumacher
Fire Chief: Rob Adair
Human Resources Supervisor: Cassandra Young
Acting Director of Development Services: Richard Charbonneau
Director of Economic Development: Wilf Hass
Planning Administrator/Recycling Coordinator/Data Manager: Jenna McNaughton

1. Call to Order and Moment of Silence

Mayor Pat Kiely requested a moment of silence.

2. Approval of the Agenda

Moved by: Rick Owen

Seconded by: Casey Owens

BE IT RESOLVED THAT the Agenda for the Regular Meeting of Council held on December 15, 2020 beginning at 4:40 p.m. be approved as circulated to all Members of Council with the addition of a Closed Session item to be discussed as item 13.7.

CARRIED

3. Declaration of Pecuniary Interest

Mayor Pat Kiely requested those present to declare any pecuniary interest with matters appearing on the agenda. Councillor Ivanov declared a pecuniary interest on Closed Session item 13.3, Councillor Wight declared a pecuniary interest on Closed Session item

13.3, and Councillor Owen declared a pecuniary interest on Closed Session items 13.2, 13.4 and 13.5.

4. Petitions and Delegations

None noted.

5. Acceptance of Minutes and Recommendations

Moved by: Stacy Wight

Seconded by: Lad Shaba

BE IT RESOLVED THAT Council approve the minutes of the following meetings:

- Minutes of the Regular Meeting of Council held December 1, 2020
- Minutes of the Special Meeting of Council held December 8, 2020, and

THAT Council accept the minutes from the following committee meetings:

- Minutes of the Police Services Board Meeting held September 21, 2020
- Minutes of the Kirkland Lake Public Library Board held September 22, 2020
- Minutes of the TPR Committee of Management Meeting held November 23, 2020

CARRIED

6. Reports of Municipal Officers and Communications

6.1 Structural Condition Assessment – Public Works Garage
Michel Riberdy, Director of Public Works

Moved by: Eugene Ivanov

Seconded by: Stacy Wight

BE IT RESOLVED THAT Report Number 2020-CAO-006 entitled “**Structural Condition Assessment – Public Works Garage**” be received, and

THAT staff be directed to implement a plan to correct the deficiencies identified within the Structural Condition Assessment – Public Works Garage prepared by David Dia, P.Eng. from J.L. Richards & Associates Limited, and

THAT the required funds to correct the deficiencies identified within the Structural Condition Assessment be included in the Proposed 2021 Capital Budget for consideration.

CARRIED

6.2 Endorsement of Active School Travel Charter
Bonnie Sackrider, Director of Community Services

Moved by: Casey Owens

Seconded by: Eugene Ivanov

BE IT RESOLVED THAT Report Number 2020-CS-010 entitled “**Endorsement of Active School Travel Charter**”, be received, and

THAT Council endorse the Timiskaming Active School Travel Charter in principle, without committing unbudgeted costs during construction and maintenance.

CARRIED

6.3 Amendment to FedNor Contract 851-511735
Wilf Hass, Director of Economic Development

Moved by: Stacy Wight

Seconded by: Rick Owen

BE IT RESOLVED THAT Report Number 2020-DEV-0062 entitled “**Amendment to FedNor Contract 851-511735**” be received, and

THAT Council authorizes the Mayor and Clerk to sign Amendment Number 2 to Contract 851-511735, being an agreement for funding in support of the extension of municipal service adjacent to the Industrial Park.

CARRIED

6.4 Repeal By-law Number 20-089 – 3 McKelvie
Jenna McNaughton, Planning Administrator/Recycling Coordinator/Data Manager

Moved by: Lad Shaba

Seconded by: Rick Owen

BE IT RESOLVED THAT Memo Number 2020-DEV-007M entitled “**Repeal By-law Number 20-089 - 3 McKelvie**” be received, and

THAT staff be directed to present a By-Law to repeal By-law Number 20-089.

CARRIED

6.5 Agreement with Electronic Products Recycling Association for the Collection of Used Electrical and Electronic Equipment
Jenna McNaughton, Planning Administrator/Recycling Coordinator/Data Manager

Moved by: Eugene Ivanov

Seconded by: Lad Shaba

BE IT RESOLVED THAT Report Number 2020-DEV-064 entitled “**Agreement with Electronic Products Recycling Association for the Collection of Used Electrical and Electronic Equipment**”, be received, and

THAT Council authorizes the execution of an agreement with Electronic Products Recycling Association registered as a Producer Responsibility Organization with the Resource Productivity & Recovery Authority.

CARRIED

6.6 Award of RFT-561-20 Animal Control Services
Keith Gorman, Director of Corporate Services

Moved by: Stacy Wight

Seconded by: Casey Owens

BE IT RESOLVED THAT Report Number 2020-DEV-062 entitled “**Award of RFT-561-20 Animal Control Services**” be received,
THAT Council hereby awards the tender to Tracy Barbe for a total amount of \$354,195.00 + HST over a five-year period, and
THAT staff is hereby authorized to execute the necessary documents to complete the terms of RFT-561-20.

CARRIED

6.7 Ontario Regulation 284/09 - Public Sector Accounting Board (“PSAB”) Reconciliation
Keith Gorman, Director of Corporate Services

Moved by: Eugene Ivanov
Seconded by: Rick Owen

BE IT RESOLVED THAT Report Number 2020-FIN-010 entitled “**Ontario Regulation 284/09 - Public Sector Accounting Board (“PSAB”) Reconciliation**” be received.

CARRIED

6.8 Customer Service, Enquiries and Complaints Policy & Communications
Meagan Elliott, Clerk

Moved by: Lad Shaba
Seconded by: Casey Owens

BE IT RESOLVED THAT Memorandum Number 2020-CLK-008 entitled “**Customer Service, Enquiries and Complaints Policy & Communications Policy**” be received,
THAT the Customer Service, Enquiries and Complaints Policy and Communications Policy are hereby approved, and
THAT staff be directed to insert these policies into the Corporate Policy Manual.

CARRIED

6.9 Streamlining Committees
Meagan Elliott, Clerk

Moved by: Stacy Wight
Seconded by: Rick Owen

BE IT RESOLVED THAT Report Number 2020-CLK-006 entitled “**Streamlining Committees**” be received,
THAT the Mayor will work with all members of Council for reappointing Councillors to Committees of Council as listed in Attachment 1 and report back with recommended appointments in January of 2021,
THAT the updated members of the public listed in Attachment 1 are hereby approved,
THAT the members of Council appointed to the external Committees listed in Attachment 2 are hereby approved,
THAT staff be directed to work with the respective committees for updating the Committee Terms of Reference, specifically the purpose and required number of members by utilizing the standardized template in Attachment 3,
THAT staff be directed to present a Committee Member Appointments Policy for Council approval and after its passing begin advertising for vacant committee member positions,

THAT the Acting Mayor schedule in Attachment 4 be approved,
THAT Stacy Wight be appointed Alternate to the Mayor on the Municipal Emergency Control Group and Eugene Ivanov as Chair for Council Budget deliberations, and
THAT staff be directed to present a by-law to repeal By-law Number 19-113, being a By-Law to Name Members to Various Committees and as Acting Mayor.

CARRIED

6.10 2021 Corporate Calendar
Meagan Elliott, Clerk

Moved by: Casey Owens

Seconded by: Eugene Ivanov

BE IT RESOLVED THAT Memorandum Number 2020-CLK-010 entitled “**2021 Corporate Calendar**” be received,

THAT the Regular Meeting of Council dates presented on the Corporate Calendar in Attachment 1 are hereby approved, and

THAT committee dates and times are subject to change as communicated through the Clerk and do not require Council approval.

CARRIED

7. Consideration of Notices of Motion

None noted.

8. Introduction, Reading and Consideration of By-Laws

Moved by: Rick Owen

Seconded by: Lad Shaba

BE IT RESOLVED THAT the following by-law be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

By-law Number 20-095, being a by-law to authorize the Mayor and Clerk to execute an agreement with Electronic Products Recycling Association for the Collection of used electrical and electronic equipment.

CARRIED

Moved by: Rick Owen

Seconded by: Casey Owens

BE IT RESOLVED THAT the following by-law be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

By-law Number 20-096, being a by-law to repeal a by-law to sell certain town surplus land – 3 McKelvie Ave.

CARRIED

9. Questions from Council to Staff

None noted.

10. Notice(s) of Motion

None noted.

11. Councillor's Reports

11.1 Councillor Updates

Moved by: Stacy Wight

Seconded by: Casey Owens

BE IT RESOLVED THAT the verbal updates from members of Council be received.

CARRIED

12. Additional Information

12.1 Opioid Awareness

Moved by: Rick Owen

Seconded by: Lad Shaba

BE IT RESOLVED THAT the letter from Josee Merrick for Opioid Awareness Day – August 31st, be received.

CARRIED

12.2 Correspondence from Bernadine Cozac

Moved by: Eugene Ivanov

Seconded by: Rick Owen

BE IT RESOLVED THAT the letter dated December 3, 2020 from Bernadine Cozac be received.

CARRIED

13. Closed Session

Moved by: Lad Shaba

Seconded by: Stacy Wight

BE IT RESOLVED THAT Council move into a Closed Session pursuant to Section 239(2) to discuss 2 land disposition matters, 1 labour relations matter, 1 matter that subject to solicitor-client privilege and potential litigation, and 2 matters about identifiable individuals.

CARRIED

Council moved into Closed Session at 5:47 pm

- 13.1 Minutes of the Closed Session of Council held December 1, 2020
- 13.2 Request to Purchase – Park Street
Jenna McNaughton, Planning Administrator/Recycling Coordinator/Data Manager
- 13.3 Request to Purchase – Heritage North
Richard Charbonneau, Acting Director of Development Services
- 13.4 Collective Bargaining - CUPE Local 26
Kassandra Young, Human Resources Supervisor
- 13.5 Pay Equity
Richard McGee, Chief Administrative Officer
- 13.6 Goodfish Road Maintenance
Richard McGee, Chief Administrative Officer

Council rose from Closed Session at 7:12pm

14. Matters from Closed Session

Councillor Rick Owen left Council Chambers at 7:13pm

Moved by: Casey Owens

Seconded by: Stacy Wight

BE IT RESOLVED THAT Council hereby approves the Memorandum of Settlement dated December 3, 2020 between the Corporation of the Town of Kirkland Lake and the Canadian Union of Public Employees Local 26 where all classifications will receive a 1.5% rate increase for Years 1, 2, and 3 and a 2.0% rate increase for Year 4, and a 2.5% rate increase for Year 5, and

THAT staff be directed to consolidate the Collective Agreement and present it to Council with an authorizing By-law to execute the Collective Agreement as soon as the Collective Agreement is ratified.

CARRIED

Councillor Rick Owen returned to Council Chambers at 7:14pm

15. Confirmation By-Law

Moved by: Eugene Ivanov

Seconded by: Rick Owen

BE IT RESOLVED THAT the following by-law be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

By-law Number 20-097, being a by-law to confirm the proceedings of Council at its meeting held December 15, 2020.

CARRIED

16. Adjournment

Moved by: Lad Shaba

Seconded by: Eugene Ivanov

BE IT RESOLVED THAT Council adjourn the December 15, 2020 Regular Meeting of Council.

CARRIED

The meeting adjourned at: 7:15pm

Pat Kiely, Mayor

Meagan Elliott, Clerk

APPROVED BY COUNCIL ON JANUARY 12, 2021